

Minutes of the Elko County Library Board

May 19, 2020

**Date, Time,
and Place**

The meeting was called to order on Tuesday, May 19, 2020 at 4:10 p.m. via a ZOOM teleconference with Eric Walsh presiding.

Attendance

Russ Orr, Lee Gurr, Robbie Nickel, Jenny Eckert, and Eric Walsh were present via Zoom. Library Director Kassie Antonucci was present via Zoom. Commissioner Eklund was not present. Audience: None

**Public
Comment**

There was no public comment.

Minutes

Orr motioned to approve the March 17, 2020 minutes with a second by Gurr. Unanimous, Walsh voted aye. Motion carried.

Gurr motioned to approve the April 21, 2020 minutes with a second by Orr. Unanimous, Walsh voted aye. Motion carried.

Orr motioned to approve the May 11, 2020 special meeting minutes with a second by Nickel. Gurr abstained. Unanimous, Walsh voted aye. Motion carried.

Claims

No action was taken.

COVID-19

- Discussion and possible action regarding direction and recommendations for the Library Director to prepare and implement a reopening strategy for the Elko-Lander-Eureka County Library System.

The Board discussed various options, including providing a copy of our phase plan to the Commissioner's to ensure that the library can continue to make the best decisions for its reopening and have something that the County will stand behind. The Library plan should be consistent with other libraries (rural or of comparable size). Curbside was discussed as a possibility, although it may be difficult to offer.

This item was tabled for a special meeting on May 28, 2020 for a final review.

Staff

- Our Carlin Branch Librarian has given us her two weeks' notice. Her last day will be June 1st. I will be meeting with the County Budget Committee to get approval to begin advertising.
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- Staff are currently back to working full time. We are doing our best to ensure that they are social distancing, but the Elko library will have a minimum of 16 people in the library a day. I have reached out to the county about continuing to stagger staff as we are primarily public facing but have not had a response.

Facilities

- The County has installed RFID locks on the doors. This will help with not needing to rekey the building when staff leave without returning keys or if keys are lost.
- We have reopened the book drops for the library building so patrons can begin returning items. Staff have been cleaning the library and preparing for when we do reopen. We have set up a quarantine area for books that come through.
- The County will still be using the meeting room for early voting. This means that some public may be coming into the building for this, but we will keep the interior lobby doors locked and the bathrooms locked as well. This will help cut down on any chance of community spread and make sure no one comes into the building before they are ready. This process should be short and limit their time in the building.

Programming

- We have postponed the Summer Reading program to begin June 29th and are setting up our online software. Patrons will be able to report in person if they are unable or uncomfortable using the software, but all reports will be entered online. We have cancelled all our programming and events, including the Summer Picnic. To make sure that kids still can have something fun to do, we will be putting all of the craft and camp activities into kits that they can still register for and take home.

Services

- Due to current budget cuts, we anticipate the Bookmobile being down until the next round of State funding becomes available.

Budget

- Review and discussion of the Eureka County, Lander County, Jackpot, Law Library and the Elko County budgets for Fiscal Year 2020/2021. Antonucci let the Board know that the County will be cutting operating expenses for the Jackpot, Law Library, and Library budgets by 10%. The Eureka budget was confirmed to remain as is. At this time, Lander has not approved a contract with the Elko County Library. This is concerning as the deadline for the FY19 contract is coming up. The Board asked Antonucci to reach out to the District Attorney about the library's options should Lander not respond and place it on the agenda for the special meeting.

Other Matters of Interest

- Nothing to report at this time.
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Trustee Business

- Antonucci let the Board know that she has officially graduated!!! She will still have to turn in a final project this week and her graduation term was delayed until August, but she was included in the graduation ceremony held last week. Once she has her diploma, she will submit a copy to the Board for their reference.
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Trustee Business

- The possibility of rebranding the library was discussed, particularly should Lander County choose not to renew their contract. Gurr indicated she would be interested in assisting with this as she has had experience with the process. We will look at this in the future.
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Public Comment

There was no public comment.

Adjourn ment

The meeting was adjourned at 6:02 p.m. The next regular meeting is scheduled for Tuesday, June 16, 2020 immediately after the Law Library Board. A special meeting is scheduled for Thursday, May 28, 2020 at 4:00 p.m.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD