

Minutes of the Elko County Library Board

November 19, 2019

Date, Time, and Place	The meeting was called to order on Tuesday, November 19, 2019 at 4:09 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.
Attendance	Lane Diedrichsen, Thomas Whittle, Eric Walsh and Russ Orr were present. Library Assistant Director Melissa Spence was present. Commissioner Eklund was present. Audience: Lee Gurr
Public Comment	There was no public comment.
Minutes	Walsh motioned to approve the November 19, 2019 minutes with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.
Claims	Diedrichsen motioned to approve the claims from 9/24, 10/8, 11/5, & 11/19/19 with a second by Walsh. Unanimous, Orr voted aye. Motion carried.

Stats for October:

Library Programs:

Youth

- 1 Toddler Time: 14
- 14 Story Times: 552
- 1 Tween Book & Movie: 8
- 2 After-School Crafts: 67
- 4 Charter School: 185
- 1 Halloween Carnival: 254
- 1 Author signing: 3

Outreach Activities:

- 1 Northside Knock & Walk: 436

Adult

- Wood Burning: 5
- Holocaust Book Club: 5
- Library Book Club: 6

Total for October: 28 programs/ 1,535 participants +/-

Volunteer Hours: 10

AWE Early Literacy Usage (3 computers):

- 177 sessions -

AWE AfterSchool Edge Usage (2 tablets):

- 45 sessions -
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Adult

Visits- 14,488

Circulation- 15,449 +

Meeting Room- 12/123 -/+

Quiet Room- 5/10

Internet Sessions – 1012-

Branch Statistics for October

Branch	Total Attendance	Total Circulation	Internet Use
Austin	47	46	3
Battle Mountain	568	824	108
Carlin	273	246	39
Crescent Valley	156	70	41
Eureka	227	241	71
Jackpot	134	1092	55
Wells	348	972	17
West Wendover	532	1129	155
Bookmobile	624	1132	n/a
Books Express	7	89	n/a
Extension	1	2	n/a
Tuscarora	19	39	n/a
	2936 +	5882 +	489 -

Staff

- We have filled the two part-time youth services positions. Rebecca Hayden started on the 12th and Stephanie Goss started on the 19th. We are excited to have them join the library. As a reminder, both positions are temporary (ending June 26th) in the hopes of making changes to the positions during the budget request.

Facilities

- The Wells Branch Library had their fiber line installed. Everything is working well now although there were a few hiccups in the beginning and some of the speeds still need adjustment. We are waiting for West Wendover's connection as there have been maintenance delays.
- Discussion and consideration of a request to close all library facilities early on Saturday, November 30, 2019.

Walsh motioned to close all library facilities early on Saturday, November 30, 2019 with a second by Whittle. Unanimous, Orr voted aye. Motion carried.

- Discussion and consideration of a request to close all library facilities early on Tuesday, December 24, 2019 and Tuesday, December 31, 2019.

Diedrichsen motioned to close all library facilities early on December 24th and 31st with a second by Walsh. Unanimous, Orr voted aye. Motion carried.

Programming

- We will begin to accept the gingerbread house entries on December 2nd and the deadline will be December 13th. Public voting begins Monday, December 16th and ends Thursday, December 19th. Winners will be announced Friday, December 20th during "A Visit with Santa" who will be at the library from 2:00-4:00 p.m. that day.

Services

- Report, discussion, and possible action on approving monies from the 114 fund (contract service fees for Lander and Eureka County) and/or the memorial funds to purchase an engine for the Bookmobile.

The Board asked that Spence receive additional quotes for comparison and that she seeks clarification on which fund the monies should come out of. She agreed to get the quotes and would let the Director know about the questions concerning the accounts.

Tabled until next meeting.

Other Matters of Interest

- We are currently running Food for Fines through the end of December and all the food received will be donated to CADV.
- The Sugar Plum tree is expected to be up with nametags this Friday and the last day to drop off gifts will be December 16, 2019 by 5:00.

Trustee Business

- We have placed an RFP for bids to provide internet through e-rate to Austin, Battle Mountain, Carlin, Elko, Crescent Valley, Eureka, and the Bookmobile. Once the bids have been received, they can be reviewed, and discussion can open with the agencies that currently fund internet for each of these facilities if the Board chooses to move forward.
 - The draft of the updated Internet Policy with CIPA compliant statements has been sent to the DA's office and e-rate central for review. It is my hope that it will be on the next agenda for Board approval.
 - We received a memo from the Deputy Attorney General and their advice regarding AB21. As the bill was passed, it does not include Library Boards and cannot be used to make changes to term limits. I have attached a copy for your records.
 - We have been awarded \$8,000.04 from the State Library for Collection Development. We will continue working on updating our non-fiction materials.
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- Library Board Trustee Vacancy
Discussion and possible action on selecting and recommending an individual to the County Commissioners for appointment to the current vacancy on the Library Board.

Walsh motioned to recommend Lee Gurr to the County Commissioners for appointment to the current vacancy on the Library Board with a second by Whittle. Unanimous, Orr voted aye. Motion carried.

**Trustee
Business**

- There was a question about who to appoint as the Vice President for next year. Whittle indicated he would consider the position and let the Board know at the next meeting.
 - None of the Trustees have begun the State Library training.
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**Public
Comment**

There was no public comment.

**Adjourn
ment**

The meeting was adjourned at 5:19 p.m. The next regular meeting is scheduled for Tuesday, December 17, 2019 immediately after the Law Library Board.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD