

## Minutes of the Elko County Library Board

May16, 2019

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### Date, Time, and Place

The meeting was called to order on Thursday, May 16, 2019 at 4:56 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

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### Attendance

Lane Diedrichsen, Eric Walsh, Thomas Whittle and Russ Orr were present. Library Director Kassie Antonucci was present. Commissioner Eklund was not present. Audience: None

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### Public Comment

There was no public comment.

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### Minutes

**Diedrichsen motioned to approve the April 16, 2019 minutes with a second by Walsh. Unanimous, Orr voted aye. Motion carried.**

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### Claims

**Diedrichsen motioned to approve the claims from 5/16/19 with a second by Whittle. Unanimous, Orr voted aye. Motion carried.**

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#### Stats for April:

##### Youth Programs:

- 1 Toddler Time: 12
- 12 Story Times: 409
- 1 Tween Book & Movie: 5
- 2 After-School Crafts: 51
- 1 Charter School: 43
- 1 Maker Monday: 0
- 1 Spring Eggstravaganza: 279

##### Outreach:

- 1 Evening of the Stars: 68

##### Adult Programs:

- Book Club – 6
- Holocaust Book Club – 7
- Film Club – 1

**Total for February:** 23 programs/ 881 participants -/+

**Volunteer Hours: 11**

#### *Adult*

- Visits- 15,118 -
  - Circulation- 15,882 -
  - Meeting Room- 21/199 -/-
  - Quiet Room – 6/8 -/-
  - Internet Sessions – 1029 +
-

## Branch Statistics for April

Branch	Total Attendance	Total Circulation	Internet Use
Austin	52	60	0
Battle Mountain	492	764	87
Carlin	260	310	39
Crescent Valley	78	53	24
Eureka	229	348	82
Jackpot	144	334	30
Wells	321	604	88
West Wendover	425	773	188
Bookmobile	445	1233	n/a
Books Express	1	2	n/a
Extension	0	0	n/a
Tuscarora	4	22	n/a

2451 +	4503 -	538 -
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## Staff

- We will begin staff trainings this Friday, starting with the branches which will be spaced out over the summer. We will be looking to the end of summer, early fall for Elko staff training and hope to include emergency trainings with law enforcement at that time.

## Facilities

- There was a small fire in the men's restroom on April 30<sup>th</sup> which resulted in an evacuation of the library. No one was hurt and law enforcement are investigating. While the library was cleared for use shortly after evacuation, I chose to close for the night as the remaining smoke was causing breathing difficulties for staff.

This fire did point out some areas that we need to improve. One of which is our sound system, which was not adequate to announce the evacuation and required staff to seek out patrons. We will be looking into options and costs to replace our outdated system.

- We had to have the building sprayed for ants this year. While we have always had issues with them, this has been the first year in a while where it was extreme. So far, it seems to be working.

## Programming

- Nothing to report.

## Services

- We are in the process of changing how we handle school visits due to the increased burden it has begun to place on staff time. We will now be limiting class visits to 3<sup>rd</sup> graders and will be holding them in the fall instead of spring.
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- Registration for the Summer Reading Program begins May 20. The program will start June 17 and runs through July 26. Since the theme this year is a Universe of Stories, we will be looking to use our VR equipment to run space simulations this summer.

**Budget**

- Report on the Jackpot, Elko County Law Library, and Elko County Library budgets for Fiscal Year 2019/2020. The county has recommended our budget increases for the law library and the one full-time position for the library. The final budget meeting is scheduled for May 22<sup>nd</sup>. It is our hope to begin advertising for the reinstated Library Clerk position next month with a start date in July.

**Other Matters of Interest**

- Nothing to report.

**Trustee Business**

- Report, discussion, and possible action on approving monies from the 114 fund (contract service fees for Lander and Eureka County) be used to assist the Library Director is paying for classes for her MLIS program in accordance with the “Utilization of Library Services Contract” Plan, in an amount not to exceed \$7,000.
- *Diedrichsen motioned to approve to assist the Library Director in paying for classes for Antonucci’s summer semester, in an amount not to exceed \$7,000, with a second by Walsh. Unanimous, Orr voted aye. Motion carried.*
- The Friends of the Library donated \$10,000 towards the Bookmobile. This will be a huge help in working on the remaining repairs this summer. We are still waiting to see if we receive additional funding from the State.

**Trustee Business**

- The Board asked how Just Desserts went and Antonucci indicated that things had gone well. We saw less people show up this year but that the auction and raffle had done well. The Friends will be discussing changes for future events in the fall.

**Public Comment**

There was no public comment.

**Adjournment**

The meeting was adjourned at 5:38 p.m. The next regular meeting is scheduled for Tuesday, June 18, 2019 immediately after the Law Library Board.