

**Meeting of the Elko County Library Board of Trustees
and
The Elko County Law Library Board of Trustees**

NOTICE OF PUBLIC MEETING

December 10, 2019
4:00 PM
Elko County Library
720 Court Street
Library Conference Room
Elko, Nevada 89801
(775) 738-3066

IN ACCORDANCE WITH NRS 241, THE BOARD MAY: (I) CHANGE THE ORDER OF THE AGENDA, (II) COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, (III) REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSION RELATING TO AN ITEM ON THE AGENDA AT ANY TIME, (IV) AND IF THE AGENDA IS NOT COMPLETED, RECESS THE MEETING AND CONTINUE ON ANOTHER SPECIFIED DATE AND TIME. PLEASE CONTACT KASSIE ANTONUCCI AT (775) 738-3066 (KRKINCAI@ELKOCOUNTYNV.NET), IN ADVANCE SO THAT ARRANGEMENTS CAN BE MADE.

THE PUBLIC CAN COMMENT ON ANY AGENDA ITEM BY BEING ACKNOWLEDGED BY THE CHAIR WHILE THE BOARD CONSIDERS THAT AGENDA ITEM.

**Law
Library
Agenda**

- 1. Opening of meeting/roll call.** **Russ Orr, President**
- 2. Comments by the General Public**
Pursuant to N.R.S. 241.020,2(c)(3), this time is devoted to comments by the general public, if any and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.
- 3. Approval of minutes from the November 19, 2019 meeting.** **For possible action**
- 4. Review of claims for payment of bills for the Law Library.** **For possible action**
- 5. Law Library Operating Report** **Kassie Antonucci, Director**
Report of activities related to the operation of the Elko County Law Library. **Non-action item**
- 6. Trustee Business** **Non-action item**
- 7. Comments by the General Public**
Pursuant to N.R.S. 241.020,2(c)(3), this time is devoted to comments by the general public, if any and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.
- 8. Adjournment***
The next regularly scheduled Board meeting is January 21, 2020 at 4:00 pm.

**Library
Agenda**

✓ **Opening of Meeting/roll call.** **Russ Orr, President**

✓ **Comments by the General Public**

Pursuant to N.R.S. 241.020,2(c)(3), this time is devoted to comments by the general public, if any and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

✓ **Approval of minutes from the November 19, 2019 meeting.** **For possible action**

✓ **Review of claims for payment of bills for the library.** **For possible action**

✓ **Library Operating Report** **Kassie Antonucci, Director**

Staff

✓ Update report and discussion on staff. **Non-action item**

Facilities

✓ Update report and discussion on all library facilities. **Non-action item**

Programming

✓ Update report and discussion on library programs. **Non-action item**

Services

✓ Update report and discussion on library services. **Non-action item**

➤ **Report, discussion, and possible action on approving monies from the 114 fund (contract service fees for Lander and Eureka County) and/or the memorial funds to purchase an engine for the Bookmobile.** **For possible action**

Other Matters of Interest

✓ Update report and discussion on other matters of interest. **Non-action item**

Trustee Business

✓ Update report and discussion on other matters of interest. **Non-action item**

➤ **Library Board Trustee Vacancy**
Discussion and possible action on selecting and recommending an individual to the County Commissioners for appointment to the upcoming vacancy on the Library Board. **For possible action**

➤ **Discussion, nominating, and possible action on appointing a Board officer to Vice President of the Board beginning January, 2020.** **For possible action**

Minimum Public Library Standards for Nevada

➤ **Update report, discussion, and possible approval of the request for a waiver for Standard #8:**

- *c. Population (legal service area): 50,000 or more.* Public library jurisdictions shall have a library director who holds a master's degree in library or information science from a college or university accredited by the American Library Association. Any additional staff in the position of librarian or other full-time professional library position performing the duties of reference and/or children's services shall hold the credential of MLS and/or certified librarian from the State of Nevada (NAC 379.010).

For Possible Action

➤ **Discussion and possible action on Standard #7 of the Minimum public Library Standards:**

The Library Board of Trustees shall select from one of three listed options as a means by which to validate and document the library's efforts to maintain a collection appropriate to community needs. The option selected by a jurisdiction may be revised each year.

- **Option I:** Meet or exceed at 90% - The five-year average of amounts spent on collections.
- **Option II:** Meet or exceed at 30% - Amount spent on collections divided by Total Services and Supplies budget.
- **Option III:** Meet or exceed at 10% - Adjusted total operating budget divided by collection budget. Exclude from TOB rent for facility(s), motor pool/vehicle charges, technology = Adjusted TOB

For possible action

➤ **Discussion and possible action on updating the accounts with U.S. Bank, Wells Fargo, and the Elko Federal Credit Union to reflect the changes in the Library Director, Library Board President, and Library Board Vice President.**

For possible action

✓ **Comments by the General Public**

Pursuant to N.R.S. 241.020,2(c)(3), this time is devoted to comments by the general public, if any and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

✓ **Adjournment**

The next scheduled Board meeting is January 21, 2020 immediately following the Law Library Board meeting.

Supporting material for this meeting may be requested from Peggy Longhurst at (775) 738-3066 (plonghurst@elkocountynv.net).

In accordance with NRS 241.020, this public notice and agenda was posted on or before 9AM on December 5, 2019 on the Elko County Library's website, www.elkcountylibrary.org and in the following locations:

Battle Mountain Branch Library
625 South Broad Street
P.O. Box 141
Battle Mountain, Nevada 89820
(775) 635-2534

Elko City Hall
1751 College Avenue
Elko, NV 89801

Elko County Library
720 Court Street
Elko, NV 89801
(775) 738-3066

Eureka Branch Library
80 S. Monroe Street
P.O. Box 293
Eureka, Nevada 89316
(775) 237-5307

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko County Library, 720 Court Street, Elko, Nevada 89801 or by calling (775) 738-3066. Please ask for the Director.

AFFIDAVIT OF POSTING

The undersigned affirms that on or before **9AM on December 5, 2019**, he/she posted a copy of the Notice of Public Meeting and Agenda for the **December 10, 2019**, of the **Elko County Law Library Board** and **Elko County Library Board**, meeting in accordance with NRS 241.020;

said agenda was posted at the following location:

ADDRESS

SIGNATURE

Printed Name: _____

Title: _____

Date & Time of Posting: _____