

# Minutes of the Elko County Library Board

February 19, 2019

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**Date, Time, and Place** The meeting was called to order on Tuesday February 19, 2019 at 4:10 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

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**Attendance** Lane Diedrichsen, Eric Walsh and Russ Orr were present. Library Director Kassie Antonucci was present. Commissioner Eklund was present. Audience: Thomas Whittle

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**Public Comment** There was no public comment.

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**Minutes** **Diedrichsen motioned to approve the January 15, 2019 minutes with a second by Walsh. Walsh abstained. Unanimous, Orr voted aye. Motion carried.**

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**Claims** **Diedrichsen motioned to approve the claims from 1/29 & 2/12/19 with a second by Walsh. Unanimous, Orr voted aye. Motion carried.**

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**Stats for January:**

**Youth**

**Library Programs:**

- 1 Toddler Time: 28
- 13 Story Times: 498
- 1 Tween Book & Movie: 13
- 1 After-School Crafts: 61
- 4 Charter School: 165
- 1 Maker Monday: cancelled due to holiday
- 1 LEGO Contest: 76
- 4 4H Coding/Circuit Program: 68
- 1 Cowboy Poetry: 196
- 1 4H program: 17
- 1 Preschool Tour: 11

**Adult Programs:**

- Book Club – 8
- Film Club – 4

**Total for January:** 31 programs/ 1,145 participants +/-

**Volunteer Hours: 1.5**

**AWE Early Literacy Usage (3 computers):**

- 292 sessions +

**AWE AfterSchool Edge Usage (2 tablets):**

- 42 sessions +
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## **Adult**

Visits- 17,017 +

Circulation- 16,314 +

Meeting Room- 13/206 +/-

Quiet Room – 3/5 -/-

Internet Sessions- 953 +

## **Branch Statistics for January**

<b>Branch</b>	<b>Total Attendance</b>	<b>Total Circulation</b>	<b>Internet Use</b>
Austin	57	16	0
Battle Mountain	575	756	107
Carlin	233	315	46
Crescent Valley	86	30	22
Eureka	157	253	63
Jackpot	140	596	28
Wells	317	772	83
West Wendover	402	905	132
Bookmobile	205	751	n/a
Books Express	3	28	n/a
Extension	0	0	n/a
Tuscarora	12	26	n/a

**2187 +**

**4448 +**

**481 +**

## **Staff**

- We have filled the part-time youth services position. Katherine Hearon started today.
- Our Crescent Valley Branch Librarian has put in her resignation. We will be conducting interviews this week to fill the position.

## **Facilities**

- We have had some issues with the restrooms flooding again. We believe a patron plugged the line in order to do laundry and have asked them not to return to the library due to numerous issues.
- Discussion and possible action on closing the Elko County Library for the entire day on Saturday, May 4, 2019 in preparation for the Friends of the Elko County Library's annual Just Dessert fundraiser that evening.

***Diedrichsen motioned to close the Elko County Library for the entire day on Saturday, May 4, 2019 in preparation for the Friends of the Elko County Library's annual Just Dessert fundraiser with a second by Orr. Unanimous, Orr voted aye. Motion carried.***

## **Programming**

- We were approved for the community grant through Barrick for the Summer Reading Program in the amount of \$6,500. We will begin scheduling programs and purchasing the incentives. We are also applying for a state training grant to send our Youth Services Librarian for training in April.
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## Services

- We have finished part of the repairs for the bookmobile. However, it looks like we may now need to replace the fuel lines. We are only making local stops for the time being until we feel the bookmobile can handle the strain of longer travel.

Eklund recommended looking into DOT grants to see if they would be available to replace the Bookmobile. Orr indicated that the Board should be informed when it looks like the Bookmobile was nearing the end of its life. Antonucci agreed and indicated she was hoping to get at least 10 more years out of it.

- Report, discussion and possible action on participating in the E-Rate program for all or part of the Elko-Lander-Eureka County Library System. This item will require the library become CIPA compliant by June 30, 2020 and includes a possible fiscal impact.

The Board agreed to approve E-rate as a blanket policy to be applied to the library system as required to receive services. Eklund indicated that he and Rob Stokes (the Elko County Manager) had met with Antonucci in regard to possible fiscal impacts and were in favor of approving this program.

Thomas Whittle asked how E-rate affected the laws on privacy and censorship. Antonucci indicated that this should not affect individual's rights and that the filters could be turned off if there is a genuine need for information. The current plan is to minimize the filters as much as possible to only block pornographic images on the computers, something that staff already do.

Antonucci also indicated that while the Board does not normally approve vendor contracts for services before they are rendered, she would prefer the Board provide guidance on the contracts for new internet services through this program. Orr asked that she send the contracts for review when she received them.

***Walsh motioned to approve joining the E-rate program with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.***

## Budget

- Report on the Eureka County contract budget for Fiscal Year 2019/2020. Antonucci indicated that the Eureka County Commissioners had approved the requested budget with the increase to add a substitute librarian for the Eureka Branch Library.
  - Report on the Lander County contract budget for Fiscal Year 2019/2020. Antonucci indicated that the Lander County Commissioners approved the recommended budget.
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- Report, discussion, and possible approval of the recommended Jackpot budget for Fiscal Year 2019/2020.

*Diedrichsen motioned to approve the recommended Jackpot budget with the correction to reflect the current wage with a second by Walsh. Unanimous, Orr voted aye. Motion carries.*

- Report, discussion, and possible approval of the recommended Elko County Law Library budget for Fiscal Year 2019/2020.

*Diedrichsen motioned to approve the recommended Elko Law Library budget in the amount of \$80,516 with a second by Walsh. Unanimous, Orr voted aye. Motion carries.*

- Report, discussion, and possible approval of the recommended Elko County Library budget for Fiscal Year 2019/2020.

*Diedrichsen motioned to approve the recommended Elko Library budget in the amount of \$1,235,592 with a second by Walsh. Unanimous, Orr voted aye. Motion carries.*

#### **Other Matters of Interest**

- Nothing to report.

#### **Trustee Business**

- Discussion and possible action on recommending a candidate to fill vacant Library Board positions to the Elko County Commissioners.

*Diedrichsen motioned to recommend Thomas Whittle to fill a vacancy on the Library Board with a second by Walsh. Unanimous, Orr voted aye. Motion carries.*

- Discussion, nominating, and possible action on appointing Board officers to the President and Vice President of the Board.

It was decided that Orr would continue to act as the president at this time until the Board vacancies were addressed.

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#### **Trustee Business**

- Nothing to Report

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#### **Public Comment**

There was no public comment.

#### **Adjournment**

The meeting was adjourned at 5:17 p.m. The next regular meeting is scheduled for Tuesday, March 19, 2019 immediately after the Law Library Board.