

Minutes of the Elko County Library Board

September 18, 2018

**Date, Time,
and Place**

The meeting was called to order on Tuesday September 18, 2018 at 4:03 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

Attendance

Eric Walsh, Lane Diedrichsen and Russ Orr were present. Ashley King and Laura Oki were not present. Library Director Kassie Antonucci was present. Commissioner Eklund was present. Audience: Eric Flock – Director for E-Rate Central (On behalf of the Governor’s Office).

**Public
Comment**

There was no public comment.

Minutes

Walsh motioned to approve the August 21, 2018 minutes with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.

Claims

Diedrichsen motioned to approve the claims from 8/28 & 9/11/18 with a second by Walsh. Unanimous, Orr voted aye. Motion carried.

Stats for August:

Youth

Library Programs:

- 1 Toddler Time: 17
- 14 Story Times: 674
- 1 Tween Book & Movie: 8
- 1 Maker Monday: 5

Summer Reading Program Activities:

- 1 Teen Pizza Party: 13

Adult Programs:

- Elko County Tech Fair – 96
- Book Club - 8
- Holocaust Book Club – 8

Total for August: 21 programs/ 829 participants -/-

Volunteer Hours: 25

AWE Early Literacy Usage (3 computers):

- 321 sessions (one is broken & not being used) +

AWE AfterSchool Edge Usage (2 tablets):

- 54 sessions -
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Adult

Visits- 17,443 -

Circulation- 16,810 -

Meeting Room-17/243 +/-

Quiet Room – 11/17

Internet Sessions- 1,216 +

Branch Statistics for August

Branch	Total Attendance	Total Circulation	Internet Use
Austin	79	20	8
Battle Mountain	589	706	74
Carlin	212	350	17
Crescent Valley	68	43	28
Eureka	211	343	69
Jackpot	125	544	49
Wells	311	616	106
West Wendover	539	909	258
Bookmobile	221	907	n/a
Books Express	6	78	n/a
Extension	0	0	n/a
Tuscarora	8	31	n/a
	2369 -	4547 +	609 -

Staff

- We have filled both vacant Children’s positions; Jodi James is a new-hire who started 9/4 and KaCee Carroll has come back on board.

Facilities

- The bathroom locks have been installed. As mentioned previously, the interior restroom is available upon request only. The two restrooms in the lobby are locked 20 minutes to closing.

Programming

- Fire Safety Story Times will be October 2-4th at 10:30 AM.
- We will be doing some “freestyle” VR programming this fall in addition to partnering with GBC on the VR project. We plan to begin more structured programming with the equipment in December.

Services

- The Fall Book Fair will begin on October 17th and run through the 31st. It will once again be set up in the children’s area.
 - The Summer Reading Program went very well. While the number of participants decreased, the number of minutes read increased.
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2016 SRP STATs for Elko-Lander-Eureka County Library:

Toddlers: 389 registered; 227 participated; 157 completed; **Total: 840 pre-literacy skills**

Youth: 537 registered; 317 participated; 205 completed; **Total Minutes Read: 261,523 min.**

Teens: 93 registered; 45 participated; 40 completed; **Total Minutes Read: 110,580 min.**

2017 SRP STATs for Elko-Lander-Eureka County Library:

Toddlers: 185 registered; 101 participated; 77 completed: **Total: 627 pre-literacy skills.**

Youth: 669 registered, 350 participated; 229 completed: **Total: 216,233 min.**

Teens: 111 registered; 49 participated; 40 completed: **Total: 134,474 min.**

2018 SRP STATs for Elko-Lander-Eureka County Library:

Toddlers: 327 registered; 208 participated; 144 completed; **840 pre-literacy skills**

Youth: 461 registered; 297 participated; 208 completed; **Total Minutes: 283,674 min.**

Teens: 87 registered; 45 participated; 38 completed; **Total Minutes: 109,278 min.**

Other Matters of Interest

- Antonucci will be attending the NLA Conference next month with Holly Whittle. It is being held in Las Vegas. Although the schedule recently came out, there appears to be some great workshops this year as well as some training from the State Library. We will be gone Thursday, October 11th through Monday, October 15th. We have received LSTA monies that will reimburse for partial expenses.
- Antonucci had forwarded the information about e-rate that she received from the State Library and E-Rate Central. There is an e-rate workshop at the NLA conference that she will attend and get more feedback on.

Eric Flock, the Director of E-Rate Consulting Services for E-Rate Central's New York office, was present to address any concerns and answer questions that the Board may have.

Questions included where the funding comes from, how often the library must apply, who monitors the filtering, how is freedom of information protected, can the rates change, the timeline for the process and how the filters work? Flock addressed many of these concerns indicating that it is a yearly application process which the library can choose not to continue (keeping in mind any service contracts with providers would still need to be paid) and that the filtering ultimately comes down to the library as long as the overall regulations are followed.

Flock also indicated that Antonucci can start the application process and receive bids from internet providers without committing or finalizing anything. The Board seemed favorable to receiving more information and Antonucci indicated that she would continue to research and follow through on what she was able to.

- We are applying for the State Collection Development funds this week. We are being offered an award allocation of \$11,779 this fiscal year (versus the \$12,070 from last year). This is due to the large appropriation the State Library received. We will be utilizing this grant to update our reference and non-fiction collections system wide. At this time, this will be the last year we receive this large amount.
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Trustee Business

- Antonucci is currently finishing up her last three classes to get her Bachelor's degree this December and has applied to join the Master's Program in the spring. The program is 12 classes plus what they are calling an e-portfolio (which has replaced a Thesis paper). She still anticipates graduation in the spring of 2020.
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Trustee Business

- Antonucci let the Board know that the Friends had given the library \$11,000 from last year's fundraising.
 - Orr mentioned that a service for Julie Parks had been held the last Sunday. While it did not seem the appropriate venue for a memorial, it will still be a good idea to do a memorial book. He felt that a book on pottery may be appropriate.
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Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 4:46 p.m. The next regular meeting is scheduled for Tuesday, October 16, 2018 immediately after the Law Library Board.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD