

Minutes of the Elko County Library Board

August 21, 2018

**Date, Time,
and Place**

The meeting was called to order on Tuesday August 21, 2018 at 4:08 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

Attendance

Laura Oki, Eric Walsh, Lane Diedrichsen and Russ Orr were present. Ashley King was present via phone. Library Director Kassie Antonucci was present. Commissioner Eklund was present. Audience: None

**Public
Comment**

There was no public comment.

Minutes

Walsh motioned to approve the July 17, 2018 minutes with a second by Oki. Diedrichsen and King abstained. Unanimous, Orr voted aye. Motion carried.

Claims

Oki motioned to approve the claims from 7/31 & 8/14/18 with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.

Stats for July:

Youth

Library Programs:

- 1 Toddler Time: 17
- 12 Story Times: 673
- 1 Tween Book & Movie: 19
- 1 Maker Monday: 16

Outreach Activities:

- 1 Story Time: 25

Summer Reading Program Activities:

- 1 Picnic in the Park: 250
- 1 Teen Music Camp: 6
- 3 Youth Rock Painting Camps: 73
- 3 Youth Music Camps: 59
- 1 Teen Book Club: 4
- 1 Family LEGO Day: 86
- 3 Crafts: 146
- 1 Coloring Contest: 145

Adult Programs:

- Library Book Club – 8
- Wood burning – 3
- Holocaust Book Club - 3

Total for July: 33 programs/ 1,533 participants +/-

Volunteer Hours: 61

AWE Early Literacy Usage (3 computers):
 --282 sessions (one is broken & not being used) -

AWE AfterSchool Edge Usage (1 tablet):
 --111 sessions +

Adult

Visitors- 19,689 +
 Circulation- 21,165 +
 Meeting Room-17/224 +/+
 Internet Sessions- 1,103 +

Branch Statistics for December

Branch	Total Attendance	Total Circulation	Internet Use
Austin	51	36	0
Battle Mountain	440	854	101
Carlin	182	288	37
Crescent Valley	84	162	10
Eureka	301	259	121
Jackpot	287	378	183
Wells	393	774	101
West Wendover	529	703	248
Bookmobile	231	934	n/a
Books Express	n/a	137	n/a
Extension	n/a	2	n/a
Tuscarora	0	0	n/a
2498 -			4527 -
			801 -

Staff

- Interviews have been scheduled for the part-time children’s position.
- The second part-time children’s position is now vacant but we expect to be moving a substitute who worked the position previously into it as of September 4, 2018.
- Vicki Goicoechea was hired for the part-time cataloger’s position.

Facilities

- The cameras have been installed. There are 6 located on the outside of the building and 2 on the inside.
 - The courthouse security have continued to visit the library and this has drastically reduced issues that have been discussed in the last several months.
 - The bathrooms are in the process of having locks installed. The interior, accessible restroom will be available upon request only. The two restrooms in the lobby will remain unlocked until 20 minutes to closing. Hopefully this will further limit any future issues.
 - The leather chairs in reference are becoming worn. We received a quote to reupholster and it would be cheaper to replace the furniture. We also hope to use this as an opportunity to further reduce incidents as staff must continuously check on patrons to ensure they are not sleeping or rearranging
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furniture in this area. Any chairs in decent condition will be moved to the circulation area and we are looking at replacing the chairs in reference with “waiting room” style furniture.

- Additionally, we have ordered new children’s shelving for the Battle Mountain Library. The current shelving is falling apart and we were concerned about the safety of the children. We expect to have it installed next month.

Programming

- The Tech Fair was a huge success. We received a lot of positive feedback both from the community and Great Basin College. We gained some insight into some programs that we may pursue in the future.

Services

- Overdrive has officially migrated and we now have access to eBooks from other libraries. This collection will continue to grow as each library orders more titles.
- We have finalized our orders for the LSTA grant. The DVD shelving has been updated with larger cases (the older 3 cases will be moved to branch locations which show a need). The ALLCirc machines are being built and should arrive mid to late September.

Other Matters of Interest

- I have been contacted about applying for e-rate. This is an internet and technology discount through a federal program. We have avoided applying in the past because it does require the use of filters and being CIPA (Child Internet Protection Act) compliant. I have received some new information and am looking for feedback and questions from the Board so that I can have more information prepared at the next meeting.
- We will be migrating Polaris to the cloud next Thursday.

Trustee Business

- Oki mentioned that a previous Branch Librarian, Julie Parks, had recently passed away. She thought it would be a nice gesture to donate a memorial book. Antonucci agreed and indicated she would speak with staff about selecting an appropriate title.

Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 4:45 p.m. The next regular meeting is scheduled for Tuesday, September 18, 2018 immediately after the Law Library Board.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD