

Minutes of the Elko County Library Board

June 19, 2018

Date, Time, and Place

The meeting was called to order on Tuesday June 19, 2018 at 4:05 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

Attendance

Laura Oki, Eric Walsh, Russ Orr and Lane Diedrichsen were present. Ashley King was not present. Library Director Kassie Antonucci was present. Commissioner Eklund was present. Audience: None

Public Comment

There was no public comment.

Minutes

Walsh motioned to approve the May 15, 2018 minutes with a second by Diedrichsen. Oki abstained. Unanimous, Orr voted aye. Motion carried.

Claims

Diedrichsen motioned to approve the claims from 5/22, 6/5, & 6/19/18 with a second by Oki. Unanimous, Orr voted aye. Motion carried.

Staff

- We hired for the part-time front desk position. Dayna Greer started working today.
- We are still advertising for the part-time children's and cataloging positions.

Facilities

- We finished visiting branch facilities to do individualized training with each branch assistant and are working on any follow-up needs. We are now looking at doing staff training for Elko.
- Discussion and possible action on closing the Elko County Library for the entire day on Friday, August 24, 2018, for staff training. Antonucci explained that the Sheriff's office will be doing assialant training for the library that day and she hoped to do all staff training during that time as well.

Oki motioned to close the Elko County Library for the entire day on Friday, August 24, 2018 for staff training with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.

Programming

- The Summer Reading Program kicked off in Elko last week. 221 attended the ice cream social. Upcoming SRP programs include: Family Tech Day – June 23 (2-4), Family Lego Day – July 14 (2-4), 2 Teen Camps, 3 Youth Camps, Crafts, and Picnic in Park – will host DJ due to the theme being music. For
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the adults we will be bringing back the Holocaust book club, scrapbooking, and woodburning.

Services

- The Nevada Library CoOp has opted to drop 3M and Zinio from our shared databases this year. Instead, the libraries will be joining Overdrive. This is beneficial for Elko as we already had an Overdrive contract. Additionally, we will now have access to other libraries' digital collections (including Carson City). Patrons' belonging to our system will have priority access to our materials and vice versa for the other systems. This is expected to take place by July 1st.

Budget

- Update and report on the Elko County Library, Elko County Law Library, and Jackpot Branch Library budgets for Fiscal Year 2018/2019.

The Commissioner's approved the final budgets. There was a mistake on the county's end with the law library budget; they did not include the part-time wages in their final recommendations. I have been given the go-ahead to increase that staff person's salary and it will be corrected in the next budget. Also, we once again did not receive the library clerk position.

Jackpot – Flat budget
Law Library – \$15,000 increase to LexisNexis
Library - \$8,992 increase to part-time

(Part-time staff have greatly expressed their gratitude for the wage increases which are set to take play July 9th).

Other Matters of Interest

- The Library has received an LSTA grant in the amount of \$\$27,876. This is to refurbish our current AllCirc system and purchase a second one.
- The Library received a \$3,000 LSTA micro-grant for the Summer Reading Program which will be used to purchase books.
- The Nevada Library CoOp is in the process of moving out of the State Library building and into a private office. This move is due to the shift from housing physical equipment and moving services to the cloud. This will help keep the CoOp bill manageable.

It is planned to begin moving data from the CoOp servers to Polaris Cloud servers in July. At that time we will also be upgrading Polaris. The system is expected to be down for a full day.

- Discussion, review, and possible action on approving a policy addressing patron privacy and/or the use of surveillance cameras in the Elko-Lander-Eureka County Library System.
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Eklund explained that he had mentioned the problem we were having with patrons leaving needles in the restroom at a commission meeting and some concerns were raised. The county suggested putting in security cameras as a deterrent. Antonucci explained that there were some concerns about using security cameras were libraries were concerned and that is why she was presenting this policy. She also thanked Eklund for encouraging the County to have courthouse security check the building; that in and of itself has been a huge help. Antonucci also indicated that the County had already purchased cameras and were waiting to install them until the Board made a decision.

- *Diedrichsen motioned to approve the “Patron Privacy Policy”, a policy addressing patron privacy and the use of surveillance cameras in the Elko-Lander-Eureka County Library System with a second by Oki. Unanimous, Orr voted aye. Motion carried.*

Trustee Business

- School Update: I am currently enrolled in three summer classes and midterms began this week. I am still on track to start the Master’s program and graduate in the Spring of 2020.
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Trustee Business

- Nothing to report.
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Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 5:13 p.m. The next regular meeting is scheduled for Tuesday, July 17, 2018 immediately after the Law Library Board.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD