

Minutes of the Elko County Library Board

May 15, 2018

Date, Time, and Place

The meeting was called to order on Tuesday, May 15, 2018 at 4:04 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

Attendance

Ashley King, Eric Walsh, Russ Orr and Lane Diedrichsen were present. Laura Oki was not present. Library Director Kassie Antonucci was present. Commissioner Eklund entered at 4:06 p.m. Audience: None

Public Comment

There was no public comment.

Minutes

Walsh motioned to approve the April 17, 2018 minutes with a second by Diedrichsen. King abstained. Unanimous, Orr voted aye. Motion carried.

Claims

Diedrichsen motioned to approve the claims from 4/24 and 5/08/18 with a second by Walsh. Unanimous, Orr voted aye. Motion carried.

Stats for April:**Youth****Library Programs:**

--1 Toddler Time: 22
--12 Story Times: 539
--1 Tween Book & Movie: 8
--1 Maker Monday: 10
--2 After-School Crafts: 79
--5 Charter School Visits: 170

Outreach Programs:

--1 Evening of the Stars: 51

Adult Programs:

Library Book Club: 7

Total for April: 25 programs/ 897 participants -/-

Volunteer Hours: 26.5

AWE Early Literacy Usage (3 computers): March & April

-- 411 sessions

AWE AfterSchool Edge Usage (1 tablet): March & April

-- 58 sessions

Adult

Visits- 17,027 -
Circulation- 17,027 -
Meeting Room- 19/162 -/-
Internet Sessions- 929 -

Branch Statistics for April

Branch	Total Attendance	Total Circulation	Internet Use
Austin	52	19	3
Battle Mountain	440	572	116
Carlin	244	345	55
Crescent Valley	79	15	19
Eureka	219	319	84
Jackpot	219	691	89
Wells	293	838	83
West Wendover	541	931	282
Bookmobile	447	1275	n/a
Books Express	n/a	77	n/a
Extension	n/a	0	n/a
Tuscarora	3	6	n/a
2537 + 5088 + 731 +			

Staff

- We are currently advertising for a part-time front desk position and the part-time cataloging assistant position. One of the part-time children’s staff has also put in their resignation. Staff are working together to make sure tasks are still completed while we are short-staffed.

Eklund mentioned that he was working with the county on raising wages for part-time staff. This would help reduce turn-over.

Facilities

- We have been visiting branch facilities to do individualized training with each branch assistant. We are also taking to the time to check on facilities and managing the spaces. We will continue to do this throughout the summer.

Programming

- Nothing new to report.

Services

- Youth and Adult are preparing for the Summer Reading Program. Registration for the Youth program opens next week. We are applying for the State Library’s “Micro-Grant” which has taken place of their Community Enrichment grant.

Budget

- Update and report on the Elko County Library, Elko County Law Library, and Jackpot Branch Library budgets for Fiscal Year 2018/2019.

Antonucci had nothing new to report at this time. Eklund let the Board know that the budget committee had met that day to go over requests and make recommendations.

Other Matters of Interest

- Nothing new to report.

Trustee Business

- Antonucci let the Board know that Just Desserts was a success. The Friends made a little over \$6,400 the night of the event.
- Eklund asked about the status of the bathroom problem. Antonucci stated that she had reached out to the county about locking the bathrooms and was searching for other libraries that may have procedures staff could follow. Eklund mentioned that he would bring the issue up at the next Commissioner meeting to see if there was anything that could be done on a County level.

Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 4:36 p.m. The next regular meeting is scheduled for Tuesday, June 19, 2018 immediately after the Law Library Board.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD