

Minutes of the Elko County Library Board

April 17, 2018

**Date, Time,
and Place**

The meeting was called to order on Tuesday, April 17, 2018 at 4:05 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

Attendance

Laura Oki, Eric Walsh, Russ Orr and Lane Diedrichsen were present. Ashley King entered at 4:13 p.m. Library Director Kassie Antonucci was present. Commissioner Eklund was not present. Audience: None

**Public
Comment**

There was no public comment.

Minutes

Walsh motioned to approve the March 20, 2018 minutes with a second by Oki. Unanimous, Orr voted aye. Motion carried.

Claims

Oki motioned to approve the claims from 3/27 and 4/10/18 with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.

Stats for March:

Youth

Library Programs:

- 1 Toddler Time: 11
- 12 Story Times: 509
- 1 Tween Book & Movie: 10
- 1 Maker Monday: 13
- 2 After-School Crafts: 86
- 6 Charter School Visits: 244
- 1 Library Tour: 10
- 3 Story Times (Just 4 Kids): 129
- 1 Spring Eggstravaganza: 416
- 1 Southside Preschool Story Time: 20

Outreach Programs:

Adult Programs:

- Library Book Club: 6
- Scrapbooking: 6
- NVSBA: 18

Total for March: 32 programs/ 1,433 participants +/-

Volunteer Hours: 24

AWE Early Literacy Usage (3 computers):

- 185 sessions
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AWE AfterSchool Edge Usage (2 tablets):

-- 24 sessions

Adult

Visits- 17,855 +

Circulation- 17,212 +

Meeting Room- 19/2207 -/-

Internet Sessions- 1,065 +

Branch Statistics for February

Branch	Total Attendance	Total Circulation	Internet Use
Austin	31	27	2
Battle Mountain	474	661	68
Carlin	283	304	68
Crescent Valley	60	14	17
Eureka	230	383	70
Jackpot	206	465	104
Wells	309	796	85
West Wendover	544	855	281
Bookmobile	350	1173	n/a
Books Express	n/a	91	n/a
Extension	n/a	0	n/a
Tuscarora	5	9	n/a

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Staff

- There are currently two part-time positions vacant and we have received permission to fill both of them. We are currently advertising for a part-time front desk position and the part-time cataloging assistant position. Staff are working together to make sure tasks are still completed while we are short-staffed.

Facilities

- Discussion and possible action on closing the Elko County Library for the entire day on Saturday, May 5, 2018 in preparation for the Friends of the Elko County Library's annual Just Dessert fundraiser that evening.

Oki motioned to close the library on Saturday, May 5, 2018 for Just Desserts with a second by Walsh. Unanimous, Orr voted aye. Motion carried.

- We have received some shelving as a donation. We have decided to use this shelving downstairs and have rearranged the book sale room with the larger bookshelves in order to hold more titles and accommodate our large amount of donations.
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- We have been having an issue with patrons leaving needles in the restrooms. Staff have been given a Sharps container and instructions on how to handle these instances. The county is aware of the issue. To help curb this, staff have been doing random hourly bathroom checks. We are also looking into the feasibility of a security camera in the main lobby.

Oki suggested that the doors to the bathrooms be locked and patrons must ask for a key. They had done this in the past and it cut back on issues. Antonucci said she would look into it.

Programming

- Nothing new to report.

Services

- Spring Book Fair – we earned a total of \$6,793.17. The library receives 1,698.29 of those monies to be used for future children’s programming.

Budget

- Update and report on the Elko County Library, Elko County Law Library, and Jackpot Branch Library budgets for Fiscal Year 2018/2019.

Nothing has been said about the budgets yet as the commissioners are still deciding on the overall county budget.

Other Matters of Interest

- We met with the State Literacy Council on our LSTA grant today. The grant seemed well received. They will be deliberating and ranking the grants and we should know in the next few weeks if it will be funded.
- We have been selected to be a part of the State Cohort for Virtual Technology. The equipment will be received in June and we are already planning programs to utilize it.

Trustee Business

- Nothing new to report.

Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 4:30 p.m. The next regular meeting is scheduled for Tuesday, May 15, 2018 immediately after the Law Library Board.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD