

# Minutes of the Elko County Library Board

March 20, 2018

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**Date, Time, and Place**      The meeting was called to order on Tuesday, March 20, 2018 at 4:06 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

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**Attendance**      Laura Oki, Eric Walsh, Russ Orr and Lane Diedrichsen were present. Ashley King was not present. Library Director Kassie Antonucci was present. Commissioner Eklund was present. Audience: None

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**Public Comment**      There was no public comment.

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**Minutes**      **Walsh motioned to approve the February 20, 2018 minutes with a second by Oki. Unanimous, Orr voted aye. Motion carried.**

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**Claims**      **Oki motioned to approve the claims from 2/27 and 3/13/18 with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.**

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**Stats for February:**

***Youth***

**Library Programs:**

- 1 Toddler Time: 16
- 12 Story Times: 511
- 1 Tween Book & Movie: 9
- 1 Maker Monday: cancelled due to holiday
- 2 After-School Crafts: 72
- 6 Charter School Visits: 217
- 1 Author Visit: 20
- 1 Book Trackers: 76
- 1 Cub Scouts-Ancestry: 14

**Outreach Programs:**

- 1 Sportsman Expo: 250

**Adult Programs:**

- Library Book Club: 6
- Basque Book Club: 16
- Scrapbooking: 6
- NVSBA: 18

**Total for February:** 31 programs/ 1,231 participants +/-

**Volunteer Hours: 1.5**

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**AWE Early Literacy Usage** (3 computers):

-- 185 sessions

**AWE AfterSchool Edge Usage** (2 tablets):

-- 24 sessions

**Adult**

Visits- 14,629 -

Circulation- 16,497 -

Meeting Room- 21/231 +/-

Internet Sessions- 999 +

**Branch Statistics for February**

<b>Branch</b>	<b>Total Attendance</b>	<b>Total Circulation</b>	<b>Internet Use</b>
Austin	30	35	0
Battle Mountain	331	733	70
Carlin	225	230	42
Crescent Valley	56	29	13
Eureka	284	386	117
Jackpot	258	578	116
Wells	305	765	95
West Wendover	474	959	263
Bookmobile	532	1271	n/a
Books Express	n/a	152	n/a
Extension	n/a	0	n/a
Tuscarora			n/a

<b>2495 -</b>	<b>5138 -</b>	<b>716 -</b>
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**Staff**

- One of our front desk part-time staff has submitted their resignation but will be staying on as a substitute. I have spoken with HR about advertising, but have not heard whether it needs to go to the budget committee for approval first. We may have a solution with one of our substitutes who might be willing to take the position.
- Eklund mentioned that the Commissioners are looking at the budgeting process and may be getting rid of the budget committee.

**Facilities**

- The Fiber connection with Frontier is live and all the computers have been running smoothly. We are slowly working out the bugs that occurred during this process but there have been no major issues.

**Programming**

- Spring Eggstravaganza will be on Thursday, March 29th from 10:30-11:30 am.
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## Services

- National Library Week will be April 8-14. We will also hold Library Snapshot Day that week. All overdue fines will be waived this week for returned items, same as in the past.
- Spring Book Fair runs March 19 – April 4<sup>th</sup>.

## Budget

- Report, discussion, and possible approval of the recommended Eureka County contract budget for Fiscal Year 2018/2019.

*Oki motioned to approve the recommended Eureka County contract budget for Fiscal Year 2018/2019 as signed by the Eureka County Commissioners with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.*

- Update and report on the recommended Lander County contract budget for Fiscal Year 2018/2019. The Lander County Commissioners have approved the recommended budget and will be sending us our signed copy.
- Update and report on the Elko County Library, Elko County Law Library, and Jackpot Branch Library budgets for Fiscal Year 2018/2019.

Antonucci met with the County on March 13<sup>th</sup> to discuss the budgets. They were not sure at that time how the budget process would go this year. The budget is currently on the Commissioner's agenda for March 21<sup>st</sup>.

## Other Matters of Interest

- We will be applying to receive VR equipment through the State Library's grant.
- Antonucci School Update – School is going well. She has passed two of her classes and has three more this semester. She meets regularly with her advisor and is getting ready to apply for summer courses. She is still on track to graduate spring 2020.

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## **Trustee Business**

- Oki reminded the Board that Just Desserts is coming up and handed out flyers and tickets for Board members to sell.
- Eklund let the Board know that the Elko Cancer Network will be hosting their Women's Rodeo and Health Fair on May 19<sup>th</sup> and has offered the library a place to setup a booth if they are interested.

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## **Public Comment**

There was no public comment.

**Adjournment** The meeting was adjourned at 4:40 p.m. The next regular meeting is scheduled for Tuesday, April 17, 2018 immediately after the Law Library Board.

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**DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD**