

# Minutes of the Elko County Library Board

November 14, 2017

---

**Date, Time, and Place**      The meeting was called to order on Tuesday, November 14, 2017 at 4:04 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

---

**Attendance**      Russ Orr, Laura Oki, Eric Walsh, Lynne Volpi, and Lane Diedrichsen were present. Library Director Kassie Antonucci was present. Commissioner Eklund was not present. Audience: None

---

**Public Comment**      There was no public comment.

---

**Minutes**      **Oki motioned to approve the October 10, 2017 minutes with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.**

---

**Claims**      **Volpi motioned to approve the claims from 10/24 & 11/7/17 with a second by Oki. Unanimous, Orr voted aye. Motion carried.**

---

## Stats for October

### Library Programs:

#### *Youth*

--1 Toddler Time: 17

--12 Story Times: 556

--1 Tween Book & Movie: cancelled due to Halloween

--1 Maker Monday: cancelled due to conference

--2 After-School Crafts: 117

--1 HIPPY Story Time: 28

--1 Halloween Carnival: 203

-- 4 Charter School Visits: 171

### Outreach Programs:

--1 Story Time @ Spring Creek Elem.: 46

#### *Adult*

--Scrapbooking: 9

--Tech night: 5

**Total for August:** 26 programs/1152 participants +/-

### Volunteer Hours: 27 -

### AWE Early Literacy Usage (3 computers):

-- 181 sessions -

### AWE AfterSchool Edge Usage (2 tablets):

-- 27 sessions -

---

## **Adult**

Visitors- 17,109 +

Circulation- 16,775 +

Meeting Room- 20/449 +/-

Internet Sessions- 1155 -

## **Branch Statistics for September**

<b>Branch</b>	<b>Total Attendance</b>	<b>Total Circulation</b>	<b>Internet Use</b>
Austin	34	9	4
Battle Mountain	462	630	113
Carlin	177	252	37
Crescent Valley	16	19	8
Eureka	221	323	102
Jackpot	331	1369	161
Wells	340	738	81
West Wendover	520	997	187
Bookmobile	634	2546	n/a
Books Express	n/a	112	n/a
Extension	n/a	0	n/a
Tuscarora	-	-	n/a

**2735 +**

**6995 +**

**693 -**

## **Staff**

- We have hired three new part-time staff (two at the front desk and one in children's). They are learning quickly and staff were glad to welcome them onboard.
- Holly Whittle has been asked to be the Rural Representative on the NevAECY Board. She has been attending meetings for two years and we are very excited that she will be representing rural libraries in this organization.
- Tuscarora Branch Library – They have not yet hired anyone. The current update is that there should be a new postmaster in December. Janet will no longer be assisting as she is moving.
- The Nevada Library Cooperative Administrator resigned. The State is looking into filling the position.

## **Facilities**

- We recently had the carpets cleaned by Cunningham Carpet Cleaners to remove stains.
- We have struggled with internet availability this month. There have been several days where the speeds were nearly non-existent. We are looking into a solution with the County. Antonucci indicated that she had filed a complaint with the Nevada Attorney General.

## **Programming**

- The Fall Book Fair went very well this year. The library's profit was \$777.37.
  - The Holocaust book club will meet Wednesday, November 15<sup>th</sup> from 4:30 to 5:30 pm in the Meeting Room. The book that will be discussed is "**The Children of Willesden Lane**" by Mona Golabek.
  - Nevada author Karen Wilkes will be signing and selling her book "**Trampin' In, Pard? Nevada Miners Then and Now**" at 10 a.m. on Friday, November 17<sup>th</sup>.
-

- Santa will be at the library on December 15<sup>th</sup> from 2-4PM.
- The Gingerbread house contest registration starts next week. Entries will be accepted starting November 28<sup>th</sup>, voting will run December 11-14 and the winners will be announced during the Santa visit.

**Services**

- Food for Fines started November 1<sup>st</sup> and will run through December 31<sup>st</sup>. We are partnered with CADV this year.
- We have begun receiving applications for the Sugarplum tree. We are expecting the tree to be up with tags available November 22<sup>nd</sup> and we will deliver gifts December 22<sup>nd</sup>.

**Other Matters of Interest**

- LSTA Grants – We have submitted two proposals. The one we are hoping for is a competitive grant for self-checkout machines/AllCirc. We have also applied for a mini-grant for STEM based programming in Elko as a backup.
- We have received \$7,000 in additional grant funds from the State Library to be used for repairs on the Bookmobile. This is part of the appropriation the state received from this legislative session.
- NLA went very well this year. One exciting feature that was discussed is the future of virtual reality in Nevada Libraries. Part of the state appropriation is to be used for emerging technologies and this is the direction the State Library has decided to take.
- The Library Book Club has decided not to hold a Spelling Bee contest next year. Staff were not interested in taking on the program at this time. It was decided to look into it again if interest increases in the future.
- Discussion and possible action on approving the 2017 “Library Director Performance Review Summary” as presented. Antonucci asked questions and received clarification on several items.

*Okie motioned to approve the 2017 “Library Director Performance Review Summary” with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carries.*

**Trustee  
Business**

- Lynne reminded the Board that December is her last month.

**Public  
Comment**

There was no public comment.

**Adjournment**

The meeting was adjourned at 4:53 p.m. The next regular meeting is scheduled for Tuesday, December 19, 2017 immediately after the Law Library Board.

**DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD**