

Minutes of the Elko County Library Board

September 19, 2017

Date, Time, and Place The meeting was called to order on Tuesday, September 19, 2017 at 4:19 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

Attendance Russ Orr, Laura Oki, Eric Walsh and Lane Diedrichsen were present. Lynne Volpi was not present. Library Director Kassie Antonucci was present. Commissioner Eklund was present. Audience: Amanda Osborne

Public Comment There was no public comment.

Minutes Walsh motioned to approve the August 15, 2017 minutes with a second by Oki. Unanimous, Orr voted aye. Motion carried.

Claims Diedrichsen motioned to approve the claims from 8/29 and 9/15/2017 with a second by Oki. Unanimous, Orr voted aye. Motion carried.

Stats for August:

Youth

Library Programs:

--1 Toddler Time: 9

--15 Story Times: 581

--1 Tween Book & Movie: 10

--1 Maker Monday: 11

Summer Reading Programs:

--1 Teen Pizza Party: 21

Outreach Programs:

-- 1 Head Start Story Time: 4

Total for August: 20 programs/ 636 participants -/-

Volunteer Hours: 10

AWE Early Literacy Usage (3 computers):

-- 281 sessions -

AWE AfterSchool Edge Usage (2 tablets):

-- 64 sessions -

Adult

Visitors- 16,947 -
Circulation- 18,578 -
Meeting Room-21/234 +/-
Internet Sessions- 1406 +

Branch Statistics for August

Branch	Total Attendance	Total Circulation	Internet Use
Austin	56	6	0
Battle Mountain	491	1019	139
Carlin	226	206	73
Crescent Valley	38	85	15
Eureka	288	269	119
Jackpot	194	521	118
Wells	416	980	96
West Wendover	483	649	327
Bookmobile	276	1203	n/a
Books Express	n/a	167	n/a
Extension	n/a	0	n/a
Tuscarora	8	11	n/a
2476 + 5116 + 887 +			

Staff

- Three of the part-time staff have resigned; one has decided to stay on as a substitute. We have put in requisition forms for those positions.
- Tuscarora Branch Library – Our branch librarian is no longer working for the post office and the current postal worker does not wish to work for the library. This is only a temporary position so our current branch librarian has offered to continue working for the library until a new postal worker is hired (we believe this will be October 2nd).
- Discussion, review, and possible action on approving the Annual Evaluation form to be used in the evaluation of the Library Director.

Amanda Osborne presented the form she had created based on the criteria the Board discussed and using the format the County uses for other evaluations. She explained that this would be sent out as a survey. If approved, the Board should look at completing the survey by October 15th so that a final evaluation can be reviewed at the November meeting.

Okie motioned to accept the form presented by Amanda Osborne to be used for the Library Director’s evaluation with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carries.

Facilities

- The County rekeyed the library due to the loss of a County master key. There may be a cost but the library has not yet been told of one.
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Programming

- Fire Safety Story Times will be the first week of October (3rd – 5th).
- Due to requests, the Elko County Library will continue to offer the Holocaust Book Club through the fall months. The book club will meet Wednesday, September 20th from 4:30 to 5:30 pm in the Bruce Memorial Meeting Room. The book that will be discussed is “**The Inextinguishable Symphony**” by Martin Goldsmith.

Services

Antonucci presented this year’s Summer Reading statistics as compared to the previous two years. While some of the numbers are down, overall it was a good program. Some of the difference can be accounted for with youth aging out of their previous age group.

2015 SRP STATs for Elko-Lander-Eureka County Library:

- **Toddlers:** 320 registered; 209 participated; 150 completed; **742 pre-literacy skills**
- **Youth:** 505 registered; 333 participated; 216 completed; **Total Minutes Read: 280,050 min.**
- **Teens:** 96 registered; 48 participated; 40 completed; **Total Minutes Read: 122,847 min.**

2016 SRP STATs for Elko-Lander-Eureka County Library:

- **Toddlers:** 389 registered; 227 participated; 157 completed; **Total: 840 pre-literacy skills**
- **Youth:** 537 registered; 317 participated; 205 completed; **Total Minutes Read: 261,523 min.**
- **Teens:** 93 registered; 45 participated; 40 completed; **Total Minutes Read: 110,580 min.**

2017 SRP STATs for Elko-Lander-Eureka County Library:

- Toddlers:** 185 registered; 101 participated; 77 completed: **Total: 627 pre-literacy skills.**
- Youth:** 669 registered, 350 participated; 229 completed: **Total: 216,233 min.**
- Teens:** 111 registered; 49 participated; 40 completed: **Total: 134,474 min.**

Other Matters of Interest

- We are applying for the State Collection Development funds this week. We are being offered an award allocation of \$12,070.00 this fiscal year (versus the \$5,328 from last year). This is due to the large appropriation the State Library received. We will be utilizing this grant to update our reference and non-fiction collections system wide.
 - The Joint NLA/MPLA Conference is going to be held in South Lake Tahoe this year. Two staff members and Antonucci will be attending through an LSTA scholarship. We will be gone October 16-19. Antonucci asked the Library Board if the meeting that week could be moved and it was agreed to hold the meeting on October 10, 2017.
 - Quarterly School Update: Antonucci let the Board know that she passed her summer courses and was taking four more this semester.
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**Trustee
Business**

Nothing to Report

**Public
Comment**

There was no public comment.

Adjournment

The meeting was adjourned at 4:44 p.m. The next regular meeting is scheduled for Tuesday, October 10, 2017 immediately after the Law Library Board.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD