

Minutes of the Elko County Library Board

July 18, 2017

**Date, Time,
and Place**

The meeting was called to order on Tuesday, July 18, 2017 at 4:05 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

Attendance

Russ Orr, Laura Oki, Lynne Volpi, Eric Walsh and Lane Diedrichsen were present. Library Director Kassie Antonucci was present. Commissioner Eklund was not present. Audience: None were present

**Public
Comment**

There was no public comment.

Minutes

Diedrichsen motioned to approve the June 20, 2017 minutes with a second by Volpi. Unanimous, Orr voted aye. Motion carried.

Claims

Oki motioned to approve the claims from 7/3/ and 7/18/2017 with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.

Stats for June:

Youth

Library Programs:

--1 Toddler Time: 11
--12 Story Times: 637
--1 Tween Book & Movie: 26
--1 Maker Monday: 12

Summer Reading Programs:

--1 Ice Cream Social: 285
--1 Teen Book Club: 8
--2 Crafts: 102
--1 Teen Computer Coding Camp: 36
--3 Youth Art Camps: 67
--1 Alaska Fiddler Visit: 22
--1 Family Maker Day: 51

Outreach Programs:

-- 2 School Library Tours: 112
--1 Charter School: 19

Total for June: 28 programs/1,388 participants ++

Volunteer Hours: 3.25 hours

AWE Early Literacy Usage (3 computers):

--367 sessions +

AWE AfterSchool Edge Usage (2 tablets):

--81 sessions -

Adult

Vistors- 18,798 +

Circulation- 18,182 +

Meeting Room- 16/197 -

Internet Sessions- 1053 +

Branch Statistics for June

Branch	Total Attendance	Total Circulation	Internet Use
Austin	51	36	0
Battle Mountain	440	854	101
Carlin	182	288	37
Crescent Valley	84	162	10
Eureka	301	259	121
Jackpot	287	378	183
Wells	393	774	101
West Wendover	529	703	248
Bookmobile	231	934	n/a
Books Express	n/a	137	n/a
Extension	n/a	2	n/a
Tuscarora	0	0	n/a

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Staff

- Discussion, review, and possible action on approving the Annual Evaluation form to be used in the evaluation of the Library Director.

The Board reviewed the evaluation recommended by the American Library Association. It was determined that the evaluation should only list criteria from the job description. Orr indicated that he would make a list of criteria to be sent out and reviewed at the next Board meeting.

This matter was tabled until the next meeting.

- Discussion, review, and possible action on approving the format in which the Annual Evaluation of the Library Director will occur, including: 1) Full Board discussion on each evaluation item; 2) Utilizing a sub-committee to fill out the evaluation for Board approval; 3) Allowing HR to work with each Board member and compiling the evaluation for Board approval; or 4) Any combination of the above.

This matter was tabled until the next meeting.

Facilities

- Nothing new to report.

Programming

- We held several adult programs for the summer reading program: Scrapbooking and wood burning. Both had wonderful turnouts (10 for the scrapbooking and 14 for the wood burning) and that was a lot of positive feedback and a desire for similar programs in the future.
- Holocaust Book club – For the summer reading program, Hadley Noren (with the Holocaust Resource Center) is offering a book club. We had 13 attend the June meeting (where they discussed **Alicia: My Story** by Alicia Appleman-Jurman) and the club will meet again on July 19th and August 16th from 4:30 to 5:30 pm in the Library Meeting Room. The two remaining books that will be discussed are **The Bielski Brothers** by Peter Duffy and **The Zookeeper’s Wife** by Diane Ackerman.
- The Nevada Small Business Development Center has indicated interest in partnering with the Elko County Library. They would provide free business classes to the community and were hoping to make a computer available for business consultations. Antonucci let the Board know that she would be bringing the “quiet room” policy for possible action at the next Board meeting. Since a formal policy has not yet been approved, she has not allowed the business consultations to begin.

Services

- The Summer Reading Program has been going well. There are 149 toddlers, 496 youth, and 84 teens registered for the Elko program. The branch programs are currently ongoing and numbers are not available yet.
- The Bookmobile is scheduled to get the new generator this week.

Other Matters of Interest

- The library van broke down last week when returning from Battle Mountain. The Roads Department replaced the fuel pump. It was mentioned that the Board should look into ways to fundraise for finding a replacement vehicle or possibly seek a vehicle from a local mining agency.

Trustee Business

Nothing to report.

Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 4:49 p.m. The next regular meeting is scheduled for Tuesday, August 15, 2017 immediately after the Law Library Board.