

## Minutes of the Elko County Library Board

May 23, 2017

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**Date, Time,  
and Place**

The meeting was called to order on Tuesday, May 23, 2017 at 4:05 p.m. in the meeting room of the Elko County Library with Russ Orr presiding.

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**Attendance**

Russ Orr, Eric Walsh and Lane Diedrichsen were present. Library Director Kassie Antonucci was present. Lynne Volpi and Laura Oki were not present. Commissioner Eklund was not present. Audience: None

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**Public  
Comment**

There was no public comment.

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**Minutes**

**Walsh motioned to approve the April 18, 2017 minutes with a second by Diedrichsen. Unanimous, Orr voted aye. Motion carried.**

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**Claims**

**Diedrichsen motioned to approve the claims from 4/25/2017, 5/9/2017, & 5/27/2017 with a second by Walsh. Unanimous, Orr voted aye. Motion carried.**

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**Stats for April:**

***Youth***

**Library Programs:**

--1 Toddler Time: 17  
--11 Story Times: 481  
--1 Tween Book & Movie: 10  
--1 Maker Monday: 13  
--2 After-School Crafts: 82  
--1 Spring Eggstravaganza: 294

**Outreach Programs:**

--4 Charter School visits: 128  
--1 NevAEYC ECE Night: 52  
--1 Hippy Story Time: 20  
--1 Homeschool Group: 31

**Participation at Branches:**--1 Eureka: STEM Kit Introduction lead by Youth Services Librarian (5 participants on Eureka's STATS)

**Total for April:** 24 programs/1,128 participants -/-

**Volunteer Hours: 16 hours -**

**AWE Early Literacy Usage (3 computers):**

--248 sessions -

**AWE AfterSchool Edge Usage (2 tablets):**

--41 sessions -

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## **Adult**

Visitors- 17,455 -

Circulation-18,075 -

Meeting Room-19/585 -/+

Internet Sessions-1,162 -

## **Branch Statistics for April**

<b>Branch</b>	<b>Total Attendance</b>	<b>Total Circulation</b>	<b>Internet Use</b>
Austin	35	49	0
Battle Mountain	465	466	90
Carlin	161	100	56
Crescent Valley	48	85	6
Eureka	191	333	90
Jackpot	271	1021	116
Wells	424	922	170
West Wendover	376	603	193
Bookmobile	625	1496	n/a
Books Express	n/a	128	n/a
Extension	n/a	5	n/a
Tuscarora	10	13	n/a

<b>2606 -</b>	<b>5221 -</b>	<b>721 -</b>
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## **Staff**

- We have received permission to fill the Crescent Valley Branch position and will be holding interviews tomorrow.
- Staff training was held at GBC last week and staff have given a lot of positive feedback.

## **Facilities**

- The Elko County Library was closed last week (5/15-5/17) to have the sewer lines fixed.
- Report, discussion, and possible action on approving monies from the 114 fund (contract service fees for Lander and Eureka County) be used for the partial cost of repairing the sewage system at the Elko County Library as requested by Elko County Buildings and Grounds.

Antonucci explained that she was given the quote of \$21,000 for the repairs and that Buildings and Grounds only had about \$18,000 left in their budget. They requested this matter be brought before the Board in the hopes of recovering some of the costs.

**This matter was tabled pending an invoice from the County.**

## **Programming**

- Nothing new to report.

## **Services**

- Youth and Adult are preparing for the Summer Reading Program. Registration for the Youth program opened up this week.
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## **Budget**

- Update report and discussion on the Elko County Library, Elko County Law Library, and Jackpot Branch Library budgets for Fiscal Year 2017/2018.

Antonucci informed the Board that the final Library and Law Library budgets had been approved. There were no cuts to supplies, however the Library Clerk position is not being funded at this time. Antonucci is waiting to hear from HR and Admin about the possibility of funding this position, as the County is still looking into options.

## **Other Matters of Interest**

- Discussion, review, and possible action on approving the setup of Automatic Renewals for patrons or turning the feature off.

Antonucci explained that the feature is only turn “on” or “off”; there is not a lot of option regarding setup choices. Also, after speaking with the County, she learned that revenue does come back to the library but it does not impact the final budget. The County considers the monies from library fines very insignificant and were not concerned that there would be a decrease with Automatic Renewals turned on.

*Diedrichsen motioned to approve the use of, and to continue to maintain, the Automatic Renewal setup for patrons with a second by Walsh. Unanimous, Orr voted aye. Motion carries.*

- Discussion, review, and possible action on approving the Elko-Lander-Eureka County Library System’s 2018-2022 Strategic Plan.

Antonucci provided Oki’s copy of the draft with her edits. The Board agreed to those changes and requested a “clean” draft be provided for their review before the next meeting.

**This matter was tabled for further review.**

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### **Trustee Business**

- Since Oki was absent, Antonucci let the Board know that Just Desserts went very well.

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### **Public Comment**

There was no public comment.

### **Adjournment**

The meeting was adjourned at 4:43 p.m. The next regular meeting is scheduled for Tuesday, June 20, 2017 immediately after the Law Library Board.

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**DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD**