

# Minutes of the Elko County Library Board

November 15, 2016

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## Date, Time, and Place

The meeting was called to order on Tuesday, November 15, 2016 at 4:04 p.m. in the meeting room of the Elko County Library with Lane Diedrichsen presiding.

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## Attendance

Russ Orr, Laura Oki, Wendy McClure-Porter, and Lane Diedrichsen were present. Interim Library Director Kassie Antonucci was present. Lynne Volpi was absent. Commissioner Eklund was absent. Audience: None were present

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## Public Comment

There was no public comment.

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## Minutes

**McClure-Porter motioned to approve the October 11, 2016 minutes with a second by Orr. Unanimous, Diedrichsen voted aye. Motion carried.**

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## Claims

**Oki motioned to approve the claims from 10/25/16 and 11/8/16 with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.**

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## Operating Report

### Stats for October:

#### *Youth*

#### **Library Programs:**

--1 Toddler Time: 25

--11 Story Times: 576

--1 Tween Book & Movie: 9

-- Maker Monday: cancelled due to conference

--1 Game Time: 0

--1 Halloween Carnival: 344

--2 After-School Crafts: 51

#### **Outreach Programs:**

--4 Charter School visits: 222

--2 Piano Recitals: 98

--1 School Based Story Time: 22

**Total for October:** 24 programs/1,347 participants +/-

**Volunteer Hours: 3.5 hours -**

**AWE Early Literacy Usage (3 computers):**

--208 sessions -

**AWE AfterSchool Edge Usage (2 tablets):**

--57 sessions +

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**Adult**

Visitors- 17,664 +  
Circulation-18,254 +  
Meeting Room-19/444 +  
Internet Sessions-1,374 -

**Branch Statistics for October**

<b>Branch</b>	<b>Total Attendance</b>	<b>Total Circulation</b>	<b>Internet Use</b>
Austin	45	204	8
Battle Mountain	432	878	93
Carlin	109	164	26
Crescent Valley	69	112	29
Eureka	181	188	72
Jackpot	334	870	255
Wells	364	766	163
West Wendover	399	693	281
Bookmobile	549	1268	n/a
Books Express	n/a	402	n/a
Extension	n/a	7	n/a
Tuscarora	9	21	n/a
<b>2491 -                    5573 +                    927 +</b>			

**Facilities**

- Discussion and consideration of a request to close all library facilities early on Saturday, December 24, 2016 and Saturday, December 31, 2016.

*Oki motioned to close all library facilities all day on Saturday December 24, 2016 and Saturday December 31, 2016 with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.*

**Staff**

- Update report, discussion, selection of, and scheduling of candidates for interviews the last week of November through the first week of December.

*Orr motioned to interview candidates 2-5 as presented with a second by Oki. Unanimous, Diedrichsen voted aye. Motion carried.*

*Oki motioned to schedule the interviews for Thursday, December 8, 2016 with the first interview to take place at 9:00 a.m. Each interview will last no more than an hour with a half hour in between each for discussion and a 90 minute lunch recess. Second by Orr. Unanimous, Diedrichsen voted aye. Motion carried.*

- KaCee, one of our Youth Services Library Aides, has put in her resignation. We have received permission from the County to fill this position and have begun advertising.
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## **Programming**

- The 18<sup>th</sup> Annual Family Gingerbread House Contest is upon us! Submissions will be accepted from 11/28 thru 12/10. Voting by the public will take place from 12/12 thru 12/14. The winners will be announced 12/16.
- The visit with Santa will be December 16<sup>th</sup> from 2-4 PM.

## **Services**

Nothing new to report.

## **Other Matters**

- The White Table display is up for all. This display represents all the military who won't ever come home.
- The bulletin board across from the Circulation Desk and the display cases were put together by the Daughters of the American Revolution as a way of honoring those who have served.
- The Sugar Plum Tree will be available with tags on Monday, November 21. The Library is working with Elko County Social Services, Green Acres, Highland Estates, and NYTC.
- Food for Fines will run from November 1<sup>st</sup> thru December 31<sup>st</sup>. We have partnered with F.I.S.H. and will accept non-perishable food items that are not past the "best-by" date in exchange for waiving up to \$10 in overdue fines. They are looking for more "meat" products this year.

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### **Trustee Business**

Oki let the Library Board know that the Friends of the Elko County Library held the elections for officers today. She is once again the president.

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### **Public Comment Adjournment**

There was no public comment.

The meeting was adjourned at 4:38 p.m. The next regular meeting is scheduled for Tuesday, December 13, 2016 immediately after the Law Library Board.

A special meeting is scheduled Thursday, December 8, 2016 at 8:30 a.m.

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