

Minutes of the Special Meeting of the Elko County Library Board

August 31, 2016

**Date, Time,
and Place**

The meeting was called to order on Wednesday, August 31, 2016 at 4:30 pm in the meeting room of the Elko County Library with Lane Diedrichsen presiding.

Attendance

Lynne Volpi, Laura Oki, Russ Orr, Lane Diedrichsen, and Wendy McClure-Porter McClure-Porter were present. Commissioner Eklund, was unable to make it. Interim Library Director Kassie Antonucci was present. Audience: Amanda Osborne was present.

**Public
Comment**

There was no public comment.

Minutes

No minutes were approved at this special meeting.

Claims

No claims were approved at this special meeting.

1. Discussion and possible action on the options given by POOL/PACT for the recruitment of the Library Director's position, including: interviewing the remaining candidate Eric Walsh; interviewing previous candidate Courtney Oberhansli; considering three applicants who did not make the initial cut to be interviewed; and/or reopening recruitment and re-advertising the position.

Volpi motioned to reopen the recruitment and re-advertise the position with a second by Oki. Unanimous, Diedrichsen voted aye. Motion carried.

2. Discussion and possible approval of the level of advertising needed or desired if the job position is reopened and the location of advertising for the Library Director's position.

Volpi motioned to advertise at the following locations:

- o *Libjobs.com- Single posting for 30 days - \$100.00*
- o *ALA.org - \$325*
- o *Mountain Plains Library Association*
- o *Library Jobline*
- o *Oregon State Library*
- o *Washington State University Vancouver*
- o *Pacific Northwest Library Association*
- o *Topeka & Shawnee County Public Library*
- o *Joblist*
- o *Nevadalibraries.org (NLA website)*
- o *Utah Library Association*
- o *Idaho Library Association*
- o *E-Mailed copies of recruitment brochure to libraries (approximately 80) within Nevada*
- o *University of North Texas*
- o *Emporia State University (SLIMJobs)*
- o *I Need a Library Job (Free or Paid)*

- *Association for Rural and Small Libraries*
- *San Jose State University (SpartaJobs)*

With an addendum by Oki to include Monster.com (only if free), with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.

3. Discussion, review, and possible approval and/or revision of the ideal Library Director Candidate Qualifications and the Qualification listed in the job description that will include education, experience, and other identified criteria.

Oki motioned to make the following changes to the Candidate Qualifications and the Qualifications listed in the job description:

- *Take out the word “paid” in the job description under Qualifications to instead read “five years full time professional library experience.”*
- *Change wording in the Recruitment Flyer, under Education and Experience to read “Master of Library Science from an American Library Association accredited program; or be in the process of obtaining, or able to complete, a Master of Library Science from an American Library Association accredited program within 3 years of employment.”*
- *In the Recruitment Flyer, under Education and Experience, take out the “or” in the second bulletin to read “three years in a supervisory and management capacity.”*
- *Change wording in the Recruitment Flyer, under Education and Experience to correct an apostrophe and to read “must have valid Nevada Driver’s License or must obtain one within 6 months if appointed.”*

With a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.

4. Discussion and possible approval of a recruitment timeline.

Oki motioned for the timeline to be as follows:

- *9/16 Begin Advertisements*
- *10/14 Application Deadline*
- *10/17 – 10/28 Review of Applications*
- *11/29 – 12/9 Possible Interviews*

With a second by Volpi. Unanimous, Diedrichsen voted aye. Motion carried.

5. Discussion and possible approval of who will conduct the recruitment.

Volpi motion to have POOL/PACT continue to conduct the recruitment process of the Library Director, with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.

**Public
Comment**

There was no public comment.

Adjournment

The meeting was adjourned at 5:27 pm. The next regular meeting is scheduled for September 20, 2016 immediately after the Law Library Board meeting.