

# Minutes of the Elko County Library Board

June 21, 2016

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## Date, Time, and Place

The meeting was called to order on Tuesday, June 21 2016 at 4:04 pm in the meeting room of the Elko County Library with Lane Diedrichsen presiding.

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## Attendance

Commissioner Eklund, Lynne Volpi, Laura Oki, Russ Orr, Lane Diedrichsen, and Wendy McClure-Porter McClure-Porter. Library Director Jeanette M. Hammons was present. Audience: Kassie Antonucci was present.

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## Public Comment

There was no public comment.

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## Minutes

**McClure-Porter motioned to approve the May 17 2016 minutes with a second by Orr. Unanimous, Diedrichsen voted aye. Motion carried.**

**Oki motioned to approve the June 1, 2017 minutes with the corrections in regards to who made the motion and who seconded the Library Director Candidate qualifications, with a second by Volpi. Unanimous, Diedrichsen voted aye. Motion carried.**

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## Claims

**Volpi motioned to approve the claims from 5/24/16 and 6/21/16/16 with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.**

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## Operating Report

Stats for May:

*Youth*

**Library Programs:**

--0 Toddler Time: Cancelled because of JD

--13 Story Times: 574

--1 Teen Book Club: 3

--1 Tween Book & Movie: 6

--1 Maker Monday: 8

--1 Game Time: 5

**Outreach Programs:**

--2 Charter School: 107

--4 School Tours: 213

**Total for March:** 23 programs/916= participants

**Volunteer Hours:** 5

**AWE Early Literacy Usage** (3 computers):

--263 sessions

**AWE AfterSchool Edge Usage** (2 tablets):

--95 sessions

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## Adult

Visitors-17,895

Circulation-13,699

Meeting Room-26/1,066

Internet Sessions-1498

## Branch Statistics for May

Branch	Total Attendance	Total Circulation	Internet Use	
Austin	58	27	9	
Battle Mountain	473	402	83	
Carlin	145	149	30	Computer Updates - down to 2
Crescent Valley	43	57	13	Computer Issues
Eureka	212	186	84	Internet down 3 days
Jackpot	382	766	309	
Wells	66	768	103	
West Wendover	461	684	204	Internet down 1 day
Bookmobile	900	1567	n/a	
Books Express	n/a	158	n/a	
Extension	n/a	0	n/a	
Tuscarora	33	34	n/a	
<b>2773</b>				<b>4798</b>
<b>835</b>				

## Staff

- ✓ Leslie Martinez is the new Jackpot Branch Library Assistant.
  - ✓ POOL/PACT has received numerous call inquiring about the position. These individuals have been encouraged to apply
  - ✓ POOL/PACT has received a couple of phone calls from individuals indicating they will be submitting application packets but have not received anything yet.
  - ✓ POOL/PACT has received 3 resumes. Two of which do not meet the education and experience requirements.
  - ✓ POOL/PACT has requested a completed Elko County application from Mr. Horton who was the first to submit his resume. It has not been received yet
  - ✓ Hammons has spoken with an individual from Great Basin College about the position and has been lead to understand that an application packet will be submitted.
  - ✓ **Volpi motioned that the Board will offer to pay anyone who travels more than 51 miles, one way to Elko, up to a maximum of \$300 for their expenses, if they submit receipts with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.**
  - ✓ **Oki motioned to have Elko County HR conduct criminal, credit and DMV background checks on the finalists, with a second by Volpi. Unanimous, Diedrichsen voted aye. Motion carried.**
  - ✓ **Volpi motioned that Board members take the interview questions provided by members, Hammons, and those from 2006 and separate them into two group-Interview questions and supplemental questions and**
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**then prioritize each list. They then are to send them to Jeanette prior to July 18 to collate them. Orr made a second. Unanimous, Diedrichsen voted aye. Motion carried.**

**Facilities**

- ✓ Buildings and Grounds are installing carpet squares on the lower half of the drywall walls in the Quiet Room.

The board adjourned for 5 minutes to look at the “quiet room” being discussed at the next agenda item.

- ✓ **Volpi motioned to name the newly created quiet room, as the “Laura Oki Conference Room” with a second by Orr. Unanimous, Diedrichsen voted aye. Motion carried. Oki abstained.**

**Services**

- ✓ Summer Reading Program is in full swing.
- ✓ Teen Birds/Survival Camp: June 21-22
- ✓ Family Scavenger Hunt: June 25
- ✓ Youth Hip-Hop Dance Camp: June 28-30

**Other Matters of Interest**

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**Trustee  
Business**

**Updates from Board Members**

- ✓ Hammons inquired about Kassie Antonucci being placed on the Account and being formerly appointed as Interim Director. This item will need to be placed on July’s agenda. Hammons is to talk with HR regarding the Interim Director appointment.
- ✓ Commissioner Eklund thanked Jeanette Hammons for her service.
- ✓ Commissioner Eklund informed the Board that U of U may possibly be opening an Oncology clinic here in Elko.

**Other Matters of Interest**

None

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**Public  
Comment  
Adjournment**

There was no public comment.

The meeting was adjourned at 5:43 pm. The next meeting is scheduled for Monday, July 18, 2016 immediately after the Law Library Board meeting.

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