

NOTICE OF PUBLIC MEETING

**Meeting of the Elko County Library Board of Trustees
And
The Elko County Law Library Board of Trustees**

Will meet in special session on

Wednesday, June 1, 2016

4:00 PM

Nannini Building

540 Court Street, Suite 101

Admin Conference Room

Elko, Nevada 89801

(775) 738-3066

IN ACCORDANCE WITH NRS 241, THE BOARD MAY: **(I)** CHANGE THE ORDER OF THE AGENDA, **(II)** COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, **(III)** REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSION RELATING TO AN ITEM ON THE AGENDA AT ANY TIME, **(IV)** AND IF THE AGENDA IS NOT COMPLETED, RECESS THE MEETING AND CONTINUE ON ANOTHER SPECIFIED DATE AND TIME. PLEASE CONTACT JEANETTE M. HAMMONS AT (775) 738-3066 (JMHAMMON@CLAN.LIB.NV.US), IN ADVANCE SO THAT ARRANGEMENTS CAN BE MADE.

THE PUBLIC CAN COMMENT ON ANY AGENDA ITEM BY BEING ACKNOWLEDGED BY THE CHAIR WHILE THE BOARD CONSIDERS THAT AGENDA ITEM.

**Library
Agenda**

1. Opening of meeting/roll call.

Lane Diedrichsen, President

2. Comments by the General Public

Pursuant to N.R.S. 241.020,2(c)(3), this time is devoted to comments by the general public, if any and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

3. Review, discussion, and possible approval of the updated Director's job description.

For possible action

4. Review, discuss, and identify salary and benefits for a new Library Director.

5. Discussion and possible approval of the ideal Library Director Candidate qualifications that will include education, experience and other identified criteria.

For possible action

6. Discussion and possible approval of application format to be used for Library Director Candidates, and any other documentation required of candidates.

For possible action

7. Discussion and possible approval of a recruitment timeline.

For possible action

8. Discussion and possible approval of the level of advertising needed or desired and the location of advertising for the Library Director's position.

For possible action

9. Discussion and possible approval of the types of background checks that are needed beyond those already conducted by Elko County.

For possible action

10. Discussion and possible approval of what candidates' interview expenses, if any, will be paid.

For possible action

11. Discussion and possible approval of what relocation costs, if any, will be paid to the successful candidate.

For possible action

12. Discussion on establishing a recruitment committee or utilizing POOL/PACT HR to handle the recruitment up to the interview process.

For possible action

13. Discussion and possible approval of the level of involvement of the Library Board.

For possible action

14. Discussion and possible approval of establishing a forum for final candidates to meet with employees and the public.

For possible action

15. Review, discussion, and possible approval of Elko County Library Director Recruitment Plan and recruitment flyer.

For possible action

16. Discussion of additional clarification questions the Library Board may have for POOL/PACT.

17. Comments by the General Public

Pursuant to N.R.S. 241.020,2(c)(3), this time is devoted to comments by the general public, if any and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

18. Adjourn

Supporting material for this meeting may be requested from Peggy Longhurst at (775) 738-3066 (plonghur@clan.lib.nv.us).

In accordance with NRS 241.020, this public notice and agenda was posted on or before 9AM on May 12, 2016 on the Elko County Library's website, www.elkcountylibrary.org and in the following locations:

Battle Mountain Branch Library
625 South Broad Street
P.O. Box 141
Battle Mountain, Nevada 89820
(775) 635-2534

Elko City Hall
1751 College A Venue
Elko, NV 89801

Elko County Library
720 Court Street
Elko, NV 89801
(775) 738-3066

Eureka Branch Library
80 S. Monroe Street
P.O. Box 293
Eureka, Nevada 89316
(775) 237-5307

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko County Library, 720 Court Street, Elko, Nevada 89801 or by calling (775) 738-3066. Please ask for the Director.

AFFIDAVIT OF POSTING

The undersigned affirms that on or before **9AM on May 27, 2016**, he/she posted a copy of the Notice of Public Meeting and Agenda for the **June 01, 2016**, of the **Elko County Library Board** special meeting in accordance with NRS 241.020; **said agenda was posted at the following location:**

Address: _____

SIGNATURE

Name: _____

Title: _____

Date & Time of Posting: _____