

# Minutes of the Elko County Library Board

May 17, 2016

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**Date, Time,  
and Place**

The meeting was called to order on Tuesday, May 17, 2016 at 4:04 pm in the meeting room of the Elko County Library with Lane Diedrichsen presiding.

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**Attendance**

Commissioner Eklund, Lynne Volpi, Laura Oki, Russ Orr, Lane Diedrichsen, and Wendy McClure-Porter McClure-Porter. Library Director Jeanette M. Hammons was present. Audience: Kassie Antonucci was present.

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**Public  
Comment**

There was no public comment.

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**Minutes**

**Oki motioned to approve the April 2016 minutes with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Volpi abstained. Motion carried.**

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**Claims**

**Volpi motioned to approve the claims from 3/29/16 and 4/12/16 with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.**

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**Operating  
Report**

**Stats for April:**

***Youth***

**Library Programs:**

--1 Toddler Time: 22+  
--15 Story Times: 494-  
--1 Teen Book Club: 3  
--1 Tween Book & Movie: 3-  
--1 Maker Monday: 5-  
--5 Crafts: 126+  
--1 Game Time Thursday: 10  
--1 Foods from Around the World: 97

**Outreach Programs:**

--2- Charter School: 109+  
--1 Community Fair: 105  
--1 Test Prep-1  
--1 Family History/tiger Den Activity: 12  
--1 Elko High group: 18  
**Total for April: 32+ programs/1,005- participants**

**Volunteer Hours: 5**

**AWE Early Literacy Usage (3 computers):**

--333+ sessions

**AWE AfterSchool Edge Usage (2 tablets):**

--78+ sessions

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**Adult**

Visitors-20,476+  
Circulation-14,539+  
Meeting Room-30/1,337+  
Internet Sessions-1,661+

**Branch Statistics for April**

<b>Branch</b>	<b>Total Attendance</b>	<b>Total Circulation</b>	<b>Internet Use</b>
<b>Austin</b>	<b>65</b>	<b>83</b>	<b>16</b>
<b>Battle Mountain</b>	<b>573</b>	<b>1371</b>	<b>132</b>
<b>Carlin</b>	<b>164</b>	<b>88</b>	<b>34</b>
<b>Crescent Valley</b>	<b>56</b>	<b>67</b>	<b>16</b>
<b>Eureka</b>	<b>250</b>	<b>295</b>	<b>74</b>
<b>Jackpot</b>	<b>478</b>	<b>960</b>	<b>385</b>
<b>Wells</b>	<b>375</b>	<b>801</b>	<b>145</b>
<b>West Wendover</b>	<b>501</b>	<b>714</b>	<b>201</b>
<b>Bookmobile</b>	<b>888</b>	<b>2097</b>	<b>n/a</b>
<b>Books Express</b>	<b>n/a</b>	<b>168</b>	<b>n/a</b>
<b>Extension</b>	<b>n/a</b>	<b>15</b>	<b>n/a</b>
<b>Tuscarora</b>	<b>27</b>	<b>31</b>	<b>n/a</b>
	<b>3377</b>	<b>6690</b>	<b>1003</b>

**Staff**

- ✓ Gloria Ridge, from Jackpot, has tendered her resignation. She is retiring at the end of the month. Leslie Martinez, the substitute, has indicated that she would be interested in the position. This means that we would not have to advertise. The position will need to be posted for 5 days on the county website.
- ✓ Jeanette Hammons, Library Director is submitting her formal letter of resignation to be effective July 30, 2016. She is retiring.
- ✓ Options for initiating the recruitment process for the Director’s position included the Board doing all of it or using a company to assist with the process. A Special Library Board meeting may need to be called. The Board had a number of questions which Hammons will attempt to obtain answers. Recruiting materials that were used for the recruitment of the Humboldt County Library Director were presented. A list of resources for advertising the position were presented.

**Volpi motioned to utilize the services of POOL/PACT, an HR company that has a contract with the County, with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.**

Hammons was directed to update the Library Director’s job description and work with POOL/PACT to start the recruiting process.

**Facilities**

- ✓ Buildings and Grounds is researching the feasibility of partnering with the City of Elko to place pavers in the dirt areas out by Court Street.

**Services**

- ✓ Regular programs of Story time; Game Time Thursdays, Teen Book Club, and After School Crafts continued as usual with a few extra story times by request.
- ✓ Summer Reading Program will begin registration on May 23, 2106.
- ✓ Family History Workshop May 23
- ✓ Early Voting is at the Library from Saturday, May 28 thru June 6

**Other Matters of Interest**

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**Trustee  
Business**

**Updates from Board Members**

- Oki informed the Board that items from the auction of Just Desserts are still being paid for and picked up so a final amount for the fundraiser is not known yet.
- Lynne Volpi will not be here for the June meeting.

**Other Matters of Interest**

None

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**Public  
Comment**

There was no public comment.

**Adjournment**

The meeting was adjourned at 4:58 pm. The next meeting is scheduled for June 21, 2016 immediately after the Law Library Board meeting.

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**DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD**