

# Minutes of the Elko County Library Board

March 15, 2016

---

**Date, Time,  
and Place**

The meeting was called to order on Tuesday, March 15, 2016 at 4:03 pm in the meeting room of the Elko County Library with Lane Diedrichsen presiding.

---

**Attendance**

Laura Oki, Russ Orr, Lynne Volpi, Lane Diedrichsen, Wendy McClure-Porter, and Commissioner Eklund were present. Library Director Jeanette M. Hammons was present. Audience: Kassie Antonucci was present.

---

**Public  
Comment**

There was no public comment.

---

**Minutes**

**Volpi motioned to approve the February, 2016 minutes with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.**

---

**Claims**

**Volpi motioned to approve the claims from 3/1/16 and 3/15/16 with a second by Oki. Unanimous, Diedrichsen voted aye. Motion carried.**

---

**Operating  
Report**

Programming for February:  
Youth

**Library Programs:**

--1 Toddler Time: 7  
--13 Story Times: 480  
--1 Teen Book Club: 5  
--1 Tween Book & Movie: 6  
--2 Crafts: 59

**Outreach Programs:**

--2 Charter School/Children's Cabinet: 128  
-- 1 Cub scout group/Ancestry Search: 15  
--4 Test Prep: 1

**Total for February:** 25 programs/701 participants

**Volunteer Hours:** 0

**AWE Early Literacy Usage** (4 computers):  
--362 sessions

**AWE AfterSchool Edge Usage** (2 tablets):  
--33 sessions

**Adult**

Visitors-18,705  
Circulation-13,039  
Meeting Room-36/307

---

**Branch Statistics for February**

<b>Branch</b>	<b>Attendance</b>	<b>Total Circulation</b>	<b>Internet Use</b>
Austin	35	43	12
Battle Mountain	662	1198	122
Carlin	205	150	53
Crescent Valley	41	80	16
Eureka	230	268	84
Jackpot	497	589	302
Wells	454	762	147
West Wendover	709	839	225
Bookmobile	752	1788	n/a
Books Express	n/a	188	n/a
Extension	n/a	3	n/a
Tuscarora	25	28	n/a
<b>3610</b>		<b>5936</b>	
		<b>961</b>	

**Staff**

- Battle Mountain’s Branch Librarian’s husband passed.

**Facilities**

- Plumbing issues appear to have been corrected for the time being. Buildings and Grounds is researching a sleeve for the plumbing pipe. The sleeve would prolong the life of the pipe for quite a long time as the warranty ranges from 50-100 years!
- We are still on Active Fire Watch

**Services**

- Spring Book Fair started yesterday (March 14) and will continue for 2 weeks.
- Spring EGGstravaganza will be held on Thursday, March 24 from 10:30-11:30.
- Genealogy Workshop is scheduled for March 28.
- DIA (Diversity in Action) grant activities will begin next week with multicultural story times followed by Multicultural Games for Game Time Thursdays, Multicultural crafts, and a “Foods from Around the World” tasting event on Saturday April 9 that hopefully will represent the many cultures of our community. If you are interested in providing a food representing your heritage, please let me know and I can get your information to Holly.
- Summer Reading Program supplies have been ordered.

**Budget**

- Elko, Law Library, and Jackpot: the budgets were presented to Fiscal Affairs March 3. A total of \$4,500 is being requested as increases in Operating costs. \$3,500 is for audios and books would help us meet the 10% minimum the State requires libraries to spend on library materials. Commissioner Eklund indicated he has a budget meeting tomorrow and will see what he can do.
  - Eureka: approved, signed, mailed, and received by Elko County Library.
-

- Lander: approved, signed, mailed, and received by Elko County Library.

**Other Matters of Interest**

- Open Meeting Law changes: I attended 2 separate Open Meeting Law workshops. There are some changes from the last Legislative session that have gone into effect. The agenda will be getting tweaked as I make every effort to adhere to the new laws.
  - One important change is that agenda items need to be as specific as possible. So, I can no longer have just “Board updates”. If there is something specific you want to address at the meeting, I will need to know no later than the Monday a week before the meeting. Otherwise, it will have to be put on the following month’s agenda. Both workshops reinforced the importance to stay on track with just the items on the agenda. We are not to veer from the agenda item.
  - The second big change is the requirement of having posting certifications from each entity where the agenda is posted. There is specific information that must be included on the certification and emailed or faxed back to me. These certifications must then be kept on file as proof that we had the agenda posted by the appropriate day and time.
  - The third major item is posting the supporting documents when the Board receives them or within 24 hours of the Board receiving them AND the audio recording after the meeting. I have the DA’s office checking into whether or not ours need to be posted to the Library’s website or Elko County’s website since we are very limited in our “storage” capacity for our website...At least to where we wouldn’t be able to post many audios!
- CLAN Meeting-March 17-Hammons will be attending.
- Polaris upgrade-March 29
- Directors’ meeting-April 13-Hammons will be attending.
- Vacation Days-March 28-April 1

**Trustee  
Business**

**Updates from Board Members**

- Oki information on the Friends Book Sale coming up April 5-7. Preview Sale for members of the Friends is April 4.
- Board members provided information on their support of Just Desserts by serving and/or providing an auction item. All indicate that they will be able to serve along with family members. Laura Oki indicated that if there are enough volunteers again, they would only have to serve part of the time.
- Lynne Volpi will not be at the next Board meeting.

**Other Matters of Interest**

None

**Public  
Comment  
Adjournment**

There was no public comment.

The meeting was adjourned at 4:46 pm. The next meeting is scheduled for April 19, 2016 immediately after the Law Library Board meeting.

**DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD**