

Minutes of the Elko County Library Board

February 15, 2011

Date, Time, and Place

The meeting was called to order on Tuesday February 15, 2011 at 4:09 pm in the meeting room of the Elko County Library with Wendy Porter presiding.

Attendance

Lora Minter Lynne Volpi, Wendy Porter and Brent Chamberlain Commissioner were present. Jeff Williams was unable to attend. Library Director Jeanette M. Hammons was present. Audience: Laura Oki, Samuel Moore and Ken Moore

Minutes

Chamberlain motioned to approve the January 18, 2011 minutes (with changes noted by Volpi) with a second by Volpi. Unanimous, Porter voted aye. Motion passed.

Chamberlain motioned to approve the January 27, 2011 minutes with a second by Volpi. Minter abstained. Unanimous, Porter voted aye. Motion passed.

Claims

Hammons pointed out that her name appears on the Claims. This happened when she had to pay for the Game systems and games for the Gaming @ the Library grant with her personal credit card. Game Stop does not accept Corporate Credit cards or Purchase Orders.

Volpi motioned to approve the 1/25 and 2/8 claims with a second by Minter. Unanimous, Porter voted aye. Motion carried.

Operating Report

Hammons reported:

- **Programming**

- ✓ The library and the Bookmobile participated in the annual Elko Reads event. There were approximately 600-700 participants.
- ✓ Gaming @ Your Library
Two gaming systems (Wii and Xbox Kinect) and appropriate games for young children, teens, families, and seniors have been purchased to date. Staff are working on the first program for this Grant with the hopes of it being conducted by the end of March.

- **Staff**

- ✓ Nothing new to report.

- **Facility**

- ✓ The new phone system will be installed on Monday February 28, 2011.
- ✓ Buildings and Grounds has stated that the bathrooms will not be retiled until late Spring or Summer due to the need of having the front door opened.
- ✓ Power, telephone, and Internet are being placed in Reference on the

other side of the Meeting Room wall to move the Reference Librarian to a more visible location. This will take place this week.

- **Services**

- ✓ A contract with OverDrive for downloadable audios has been signed. Implementation will take at least 3 months.
- ✓ The library has received the Grant in Aid letter for the second half of the Collection Development funds for this year (\$4,797). These funds are used to fill Book Requests for materials that we do not currently own.
- ✓ “New Titles” are on our website (www.elkocountylibrary.org) . All you need to do is click “New Titles” and new titles for the past 30 days are listed.

- **Budget**

- ✓ **Chamberlain motioned to accept Option III of Standard 7 of the Minimum Public Library Standards for Nevada with a second by Minter. Unanimous, Porter voted aye. Motion passed.**
- ✓ **Chamberlain motioned to accept the proposed FY11/12 Elko County Library Budget as presented (no increases accept in wages and benefits) acknowledging that changes may be necessary dependent on the State’s budget and the County. Second by Volpi. Unanimous, Porter voted aye. Motion passed.**
- ✓ **Minter motioned to accept the proposed FY 11/12 budgets (reflecting a 3% increase in wages and benefits only) for Lander and Eureka Counties. Second by Chamberlain. Unanimous, Porter voted aye. Motion passed.**
- ✓ Hammons provided a tentative budget outlook for the Bookmobile which reflected the cut from the State. She indicated that she did not believe this would be the only cut to the Bookmobile from the State. Discussion ensued about the need to find other funding sources.

- **Other Matters of Interest**

- ✓ The **Library Gift Account** has been opened. Volpi will add her signature on file as a back-up.
- ✓ Agenda Requests have been submitted for **Proclamations for National Library Week and Just Desserts Day**. These Proclamations are scheduled for the April 6, 2010 County Commissioners’ meeting. It would be great if we could have as many people there as possible in support of these two Proclamations.
- ✓ The library will be receiving a set of **Will James** books from the Will James Society.
- ✓ Children’s will be submitting a grant for **El Dia de los Ninos**.
- ✓ Changes to Board contact information were received.
- ✓ The **Weeding Project** in the adult collections is almost completed. To date there has been 1,817 books weeded from the fiction. The next phase is to physically look at each book’s condition.
- ✓ **“Just Desserts”** preparations are in full swing! Laura Oki has been hard at work sending out support/donation request letters. Tickets are ready for sale.

**Trustee
Business**

- **By Laws**
 - ✓ This item was tabled. Hammons will present wording at March's meeting.
- **Board Vacancy**
 - ✓ Discussion on ensued on the five Letters of Interest/Resumes that were submitted. Chamberlain indicated that he will be moving his family out of state in the next three months so would be giving his resignation. Discussion ensued regarding the Board's ability to use the current submissions to fill his position. Hammons will verify with the County. The Board agreed to select two appointees with the hopes that they could use the current submissions.

Chamberlain motioned to recommend Lane Diedrichsen to the County Commissioners to fill the vacancy created by the resignation of Heather Trujillo. Second by Minter. Unanimous, Porter voted aye. Motion passed.

Volpi motioned to recommend John Orr to the County Commissioners to fill the vacancy created by the resignation of Brent Chamberlain. Second by Minter. Unanimous, Porter voted aye. Motion passed.

- **Updates form Board members**

Minter extended a "Thank You" to Chamberlain for all his work while on the Board.
- **Other matters of Interest**

**Comment by
the General
Public**

Ken Moore asked for a clarification on the jurisdiction of the Library System.

Adjournment

The meeting was adjourned at 4:49pm. The next meeting is scheduled for Tuesday February 15, 2011 at 4:00 pm.