

Minutes of the Elko County Library Board

February 16, 2016

**Date, Time,
and Place**

The meeting was called to order on Tuesday, February 16, 2016 at 4:06 pm in the meeting room of the Elko County Library with Lane Diedrichsen presiding.

Attendance

Laura Oki, Russ Orr, Lynne Volpi, Lane Diedrichsen, and Wendy McClure-Porter were present. Commissioner Eklund was unable to attend. Library Director Jeanette M. Hammons was present. Audience: Kassie Antonucci and Holly Whittle.

**Public
Comment**

There was no public comment.

Minutes

Orr motioned to approve the January, 2016 minutes with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.

Claims

Volpi motioned to approve the claims from 2/2/16 with a second by Oki. Unanimous, Diedrichsen voted aye. Motion carried.

**Operating
Report**

Programming for January:
Youth

Library Programs:

--1 Toddler Time: 2
--11 Story Times: 477
--1 Teen Book Club: 4
--1 Tween Book & Movie: 4
--1 Crafts: 28

Outreach Programs:

--3 Charter School/Children's Cabinet: 3/158
-- 1 Cowboy Poetry Story Time: 141
--2 Charter School: 112
--1 Lego Creations Contest with 57 entries

Total for December: 21 programs/871 participants

Volunteer Hours: 5

AWE Early Literacy Usage (4 computers):

--322 sessions

AWE AfterSchool Edge Usage (2 tablets):

--73 sessions

Adult

Visitors-16,801

Circulation-11,858
Meeting Room-25/557
Internet Sessions-1,394

Branch Statistics for January

Branch	Attendance	Total Circulation	Internet Use
Austin	45	38	16
Battle Mountain	629	1116	112
Carlin	181	171	62
Crescent Valley	44	97	7
Eureka	210	340	52
Jackpot	488	802	411
Wells	415	210	138
West Wendover	579	742	213
Bookmobile	741	1652	n/a
Books Express	n/a	212	n/a
Extension	n/a	12	n/a
Tuscarora	29	31	n/a
	3361+	5423+	1011+

Staff

- Holly Whittle was introduced as the new Youth Services Librarian.

Facilities

- We are back to doing active Fire Watch. We must continue with this until the fires system is replaced.

Services

- For “Library Lovers” month, a rosebud activity was made available for the adults. Patrons really enjoyed it!
 - Hammons covered Curtis Moore’s explanation of the difference between a “Free Speech” area and a “Signature gathering” area. A “Signature Gathering” area is covered under NRS whereas a “Free Speech” area is determined by the Library Board.
 - The Library now has a limited number of instruction booklets for tax forms
 - Barrick Gold is sponsoring the Summer Reading Program again this year!
 - Author Pam Flowers will be at the library on March 1 from 4-5:45. She will be bringing her dogs with her!
 - Staff have completed the inventory of the entire Library System. Now we will be cleaning up the database of any items that did not show up during the inventory. They will be removed from our holdings.
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Budget

Work has begun on the budgets.

Eureka

- Hammons informed the Board that the Eureka County Commissioners directed her to submit a flat budget, with an adjustment for the decrease in mileage reimbursement, for library services for the fiscal year 2016/2017 as they will be looking at possible layoffs and closures of facilities next year.

Oki motioned to approve the presented flat budget for Eureka County with a second by Orr. Unanimous, Diedrichsen voted aye. Motion carried.

Lander

Hammons explained the increases to the Lander County contract budget:

- Battle Mountain staff will receive a 3% unless the new contract indicates something different.
- Rosemary Fuller will receive \$750 Longevity pay.
- Supplies for Austin and Battle Mountain were increased by 2%
- Travel and Training has decreased to the .54¢ reimbursement.
- AV was increased by \$500 because Battle Mountain patrons “eat, sleep, and breath” audios.
- The Contract Fee for Lander has increased by 2%
- The contract is less than last year’s because we do not have a capital outlay this year.

Volpi motioned to approve the presented budget for Lander County with a second by McClure-Porter with the understanding that wages and benefits may change based upon the new Bargaining Unit contract. Unanimous, Diedrichsen voted aye. Motion carried.

Jackpot

The Jackpot budget will remain as is except for wages and benefits. Wages and benefits will reflect what is determined by the new “Labor Agreement between Elko County and the Employees Association.

Oki motioned to approve the presented budget for Jackpot with a second by Orr with the understanding that wages and benefits may change based upon the new Bargaining Unit contract. Unanimous, Diedrichsen voted aye. Motion carried.

Elko

Hammons explained the increases to the Elko County Libraries’ budget:

Wages and Benefits: Determined by the new Bargaining Unit contract.

Audios: \$500

Facility Repair/Maintenance: \$1,000 increase to reflect the deep cleaning that the “new” janitor is doing.

Books: \$3,000

Volpi motioned to approve the presented budget for Elko County Libraries’ with a second by Oki with the understanding that wages and benefits may change based upon the new Bargaining Unit contract. Unanimous, Diedrichsen voted aye. Motion carried.

Other Matters of Interest

February Activities

- Nevada State Library & Archives (NSLAPR)
Jeff Kintop, current Nevada Archivist, is now serving as the acting Administrator of the Nevada State Library, Archives and Public Records Division of the Department of Administration. Jeff replaces Daphne DeLeon who served as Administrator for nine years. Jeff will retain his responsibilities as Archivist while he assumes the added responsibilities of acting Administrator.
 - Kassie Antonucci provided a summary of her NCLabs training in Carson City. NCLabs is a company that created progressively challenging “games” for children to learn coding. These activities are part of STEM in schools. The activities also encourage logical thinking which is necessary in many STEM related jobs. With the library offering access to these activities, whether through programming or just plain access, the library will be able to demonstrate their continued support of the schools mission as which is the library’s strategic plan.
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Trustee Business

Updates from Board Members

- Oki provided Just Dessert tickets for Board members to sell. She also discussed the application for Friends memberships.

Other Matters of Interest

None

Public Comment Adjournment

There was no public comment.

The meeting was adjourned at 4:57 pm. The next meeting is scheduled for March 15, 2016 immediately after the Law Library Board meeting.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD