

Minutes of the Elko County Library Board

February 19, 2013

Date, Time, and Place The meeting was called to order on Tuesday, February 19 at 4:08 pm in the meeting room of the Elko County Library with president Lynne Volpi presiding.

Attendance Russ Orr, Lora Minter, President Lynne Volpi, Lane Diedrichsen, Wendy McClure-Porter, and Commissioner Jeff Williams were present. Library Director Jeanette M. Hammons was present. Library Audience: Danny Gillins

Public Comment There was no public comment.

Minutes McClure-Porter motioned to approve the January 15, 2013 minutes with a second by Diedrichsen. Unanimous, Volpi voted aye. Motion carried.

Claims McClure-Porter motioned to approve the claims from 1/22, 2/5, 2/19/13 with a second by Orr. Unanimous, Volpi voted aye. Motion carried.

Operating Report Hammons reported:

- **Danny Gillins**
Presented a proposal to move monies from Morgan Stanley to Raymond James Financial Services. Hammons is to call Morgan Stanley to invite them to do a presentation for the Board as well as the status of the fees associated with the account.
- **Programming**
 - There were 27 submissions for the Lego Contest.
 - Approximately 150 children and adults attended the Cowboy Poetry session with Al Simmons.
- **Facilities**
 - ✓ In our efforts to work on implementing the Strategic Plan, we are working at the Elko facility first. To this endeavor, we are working on:
 - ❖ **YA area:** Improving the YA area in appearance (Initiative 3, Goal 1, Objective 1) and dedicated computers (Initiative 2, Goal 2, Objective 1) for them. **This requires the installation of a power strip along the wall and the purchase of a rug.** We have the table, chairs, and computers already.
 - ❖ **Adult area:** Improving use of the Wi-Fi, databases, downloadable by providing (Initiative 3, Goal 1, Objectives 1 and 4) a “Wi-Fi Bar” for patrons who bring in their laptops. **This requires the installation of a power strip along the wall. Tables and chairs that the library already has will be**

used for this area.

- ❖ **Reference area:** Repurpose the space and modify collections (Initiative 3, Goal 1, Objective 4 and Initiative 1, Goal 1, Objective 2). **This requires the purchase of new shelves for the Nevada Reference Collection which will then be placed in the current Word Processing room; the reconfiguration of the shelving in Reference by Buildings and Grounds and the purchase of wood for Buildings and Grounds to add tops to the shelving.**

Minter moved to approve the purchase of new shelves and the wood and other items needed to make tops for the shelving that is being cut down, the purchase of a carpet for the Young Adult area, and the installation of power strips in two locations by Buildings and Grounds, with a second by McClure-Porter. Volpi aye, motion carries.

- **Staff**
- 19 applications for the Assistant Library position have been received. All are being reviewed and evaluated at this time.
- **Services**
 - ✓ Elko gave away 40 bags and books on February 2 for “Take Your Child to the Library Day”.
 - ✓ We had quite a few patrons (about 10) come in for help with their eReader devices and learn how to download to their specific device. It was a learning experience for all involved.
 - ✓ VITA appointment slots are getting filled quite fast.
 - ✓ Nevada Legal Services has 2 workshops on February 27: Sealing Criminal Records from 1:00-2:30 AND Forms Completion Clinic for People Who are Filing Without Legal Representation from 2:30-4:30.
- **Friends of the Library**
 - ✓ Nothing new to report.
- **Grants**
 - ✓ The Mini Grant, Reader Kits, was ranked #3 out of 10.
 - ✓ The Competitive Grant, Early Learning and Literacy Stations, was ranked # 14 out of 16.
- **Budget**
 - ✓ McClure-Porter motioned to approve the budget proposal with the inclusion of an IT person with a second by Diedrichsen. Volpi voted aye, motion carries.
 - ✓ Diedrichsen motioned to approve the budget proposals for Lander and Eureka Counties with a second by McClure-Porter. Volpi voted aye, motion carries.

For possible Action

- **Other Matters of Interest**
 - ✓ Summer Reading Program funding has been received from Barrick for a total of \$6,500.
 - ✓ Memorial Gift Account reconciliation has been started with Kafoury Armstrong. They have all the necessary paperwork.
 - ✓ The 2013 Nevada Legislative Session includes the Nevada State
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Library and Archives budget hearing (tentatively set for March 5 in Carson City), Nevada Library Legislative Day (April 16 in Carson City), National Library Legislative Day (May 7 & 8 in Washington DC).

**Trustee
Business**

Updates from Board Members

- None

Other Matters of Interest

- None
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**Public
Comment
Adjournment**

There was no public comment.

McClure-Porter motioned to adjourn with a second by Diedrichsen. Unanimous, Volpi voted aye. Motion passed. The meeting was adjourned at 5:23 pm . The next meeting is scheduled for March 19, 2013 at 4:00 pm.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD