# Minutes of the Elko County Library Board

## February 19, 2013

### Date, Time, and Place

The meeting was called to order on Tuesday, February 19 at 4:08 pm in the meeting room of the Elko County Library with president Lynne Volpi presiding.

### Attendance

Russ Orr, Lora Minter, President Lynne Volpi, Lane Diedrichsen, Wendy McClure-Porter, and Commissioner Jeff Williams were present. Library Director Jeanette M. Hammons was present. Library Audience: Danny Gillins

### Public Comment

There was no public comment.

### Minutes

McClure-Porter motioned to approve the January 15, 2013 minutes with a second by Diedrichsen. Unanimous, Volpi voted aye. Motion carried.

### Claims

McClure-Porter motioned to approve the claims from 1/22, 2/5, 2/19/13 with a second by Orr. Unanimous, Volpi voted aye. Motion carried.

### Operating Report

Hammons reported:

- **Danny Gillins**
  
  Presented a proposal to move monies from Morgan Stanley to Raymond James Financial Services. Hammons is to call Morgan Stanley to invite them to do a presentation for the Board as well as the status of the fees associated with the account.

- **Programming**
  
  - There were 27 submissions for the Lego Contest.
  
  - Approximately 150 children and adults attended the Cowboy Poetry session with Al Simmons.

- **Facilities**
  
  ✓ In our efforts to work on implementing the Strategic Plan, we are working at the Elko facility first. To this endeavor, we are working on:

    - **YA area**: Improving the YA area in appearance (Initiative 3, Goal 1, Objective 1) and dedicated computers (Initiative 2, Goal 2, Objective 1) for them. **This requires the installation of a power strip along the wall and the purchase of a rug.** We have the table, chairs, and computers already.

    - **Adult area**: Improving use of the Wi-Fi, databases, downloadable by providing (Initiative 3, Goal 1, Objectives 1 and 4) a “Wi-Fi Bar” for patrons who bring in their laptops. **This requires the installation of a power strip along the wall.** Tables and chairs that the library already has will be
Reference area: Repurpose the space and modify collections (Initiative 3, Goal 1, Objective 4 and Initiative 1, Goal 1, Objective 2). This requires the purchase of new shelves for the Nevada Reference Collection which will then be placed in the current Word Processing room; the reconfiguration of the shelving in Reference by Buildings and Grounds and the purchase of wood for Buildings and Grounds to add tops to the shelving.

Minter moved to approve the purchase of new shelves and the wood and other items needed to make tops for the shelving that is being cut down, the purchase of a carpet for the Young Adult area, and the installation of power strips in two locations by Buildings and Grounds, with a second by McClure-Porter. Volpi aye, motion carries.

Staff
19 applications for the Assistant Library position have been received. All are being reviewed and evaluated at this time.

Services
✓ Elko gave away 40 bags and books on February 2 for “Take Your Child to the Library Day”.
✓ We had quite a few patrons (about 10) come in for help with their eReader devices and learn how to download to their specific device. It was a learning experience for all involved.
✓ VITA appointment slots are getting filled quite fast.
✓ Nevada Legal Services has 2 workshops on February 27: Sealing Criminal Records from 1:00-2:30 AND Forms Completion Clinic for People Who are Filing Without Legal Representation from 2:30-4:30.

Friends of the Library
✓ Nothing new to report.

Grants
✓ The Mini Grant, Reader Kits, was ranked #3 out of 10.
✓ The Competitive Grant, Early Learning and Literacy Stations, was ranked #14 out of 16.

Budget
✓ McClure-Porter motioned to approve the budget proposal with the inclusion of an IT person with a second by Diedrichsen. Volpi voted aye, motion carries.

✓ Diedrichsen motioned to approve the budget proposals for Lander and Eureka Counties with a second by McClure-Porter. Volpi voted aye, motion carries.

For possible Action
Other Matters of Interest
✓ Summer Reading Program funding has been received from Barrick for a total of $6,500.
✓ Memorial Gift Account reconciliation has been started with Kafoury Armstrong. They have all the necessary paperwork.
✓ The 2013 Nevada Legislative Session includes the Nevada State
Library and Archives budget hearing (tentatively set for March 5 in Carson City), Nevada Library Legislative Day (April 16 in Carson City), National Library Legislative Day (May 7 & 8 in Washington DC).

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<tr>
<th>Trustee Business</th>
<th>Updates from Board Members</th>
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<th>Public Comment Adjournment</th>
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<td>There was no public comment.</td>
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McClure-Porter motioned to adjourn with a second by Diedrichsen. Unanimous, Volpi voted aye. Motion passed. The meeting was adjourned at 5:23 pm. The next meeting is scheduled for March 19, 2013 at 4:00 pm.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD