

# Minutes of the Elko County Library Board

September 16, 2014

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## Date, Time, and Place

The meeting was called to order on Tuesday, September 16, 2014 at 4:03 pm in the meeting room of the Elko County Library with Lynne Volpi presiding.

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## Attendance

Russ Orr, Wendy McClure-Porter, Lynne Volpi, Lane Diedrichsen, and Lora Minter were present. Commissioner Jeff Williams was unable to attend. Library Director Jeanette M. Hammons was unable to attend. Library Assistant Director Kassie Antonucci was present. Audience: None

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## Public Comment

There was no public comment.

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## Minutes

**Orr motioned to approve the August 2014 minutes with a second by McClure-Porter. Minter abstained. Unanimous, Volpi voted aye. Motion carried.**

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## Claims

**Minter motioned to approve the claims from 9/2 and 9/16 with a second by McClure-Porter. Unanimous, Volpi voted aye. Motion carried.**

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## Operating Report

Antonucci reported:

### Programming

#### *Youth Programs for August:*

- ✓ --11 Story Times: 455
- ✓ --SRP Picnic: 146
- ✓ --Book Signing: Heather Kennison-5

**Total for August: 13/606**

#### *AWE Computer Use for August:*

- ✓ --old AWE: 394 sessions
- ✓ --new AWE: 316 sessions

**Volunteer Hours: 35**

#### *August Statistics*

- ✓ Circulation – 12,568 items were checked out or renewed
  - ✓ Meeting room – 14/173
  - ✓ Internet sessions – 1,583
  - ✓ Visitors – 16,952
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## Staff

- ✓ Lana Martins, Austin Branch Library Assistant, has tendered her resignation as of the end of the month. The job posting has been placed throughout the community.
- ✓ Julie Parks, Tuscarora Branch Library Assistant, is retiring at the end of the month. We do not know the status of the Post Office or the hours yet.

## Facilities

- ✓ The Tuscarora Post Office is looking for a new postal clerk. All 3 current employees are not staying. There has been talk of it going to a 24/7 access to the boxes. If this is the case, the library will need to vacate the facility as there is no security for the library materials OR assist in paying to have a “security” gate/fence/wall put up to secure the library materials. If the facility needs to be vacated, community members will be able to use the Bookmobile. The Bookmobile travels to the Tuscarora school every other Monday. The Bookmobile cannot travel on the road to Tuscarora proper.
- ✓ Orr asked about the stats for Tuscarora. Antonucci said she would look into it.
- ✓ Volpi asked about the possibility of moving the library to the new community center. Minter did not believe the community center had regular hours.

## Services

- ✓ Nothing new to report.

## Nevada Reference Shelving

- ✓ The shelving for the Nevada Reference Collection has arrived and is in place. There was some damage to a few units. Two new units are on the way.

## LSTA Proposals

- ✓ ***One Stop Shopping-Library and Community Events***: Using digital picture frames for library and community events. Flyers will be downloaded to a USB drive and the slide show will run through the events. Partnering with community organizations will be a definite benefit from this mini-grant. Freeing up doors, walls, and desk tops from the clutter of informational flyers that seem to multiply exponentially!
- ✓ ***LEGO Education***: The Library will utilize LEGO Education’s StoryStarter, BuildToExpress and Preschool sets and software for programs. This is a competitive grant.
- ✓ The mini-grant was discussed at length. Antonucci informed them that while the grants have been proposed, the details were still being worked out. She took note of their suggestions and promised to discuss them with the Library Director.

## Elko Federal Credit Union

- ✓ On 10/3/13, \$10,623.22 was deposited and on 11/8/13, \$36,179.72 was deposited for a total of \$46,802.94. The interest rate was/is 0.285. The CD earned \$123.37 over the past year.
  - ✓ Antonucci informed the Board of the Library Director’s recommendation that the funds be kept in the 12 month CD. We cannot find out the new interest rate until 10/3. The interest anywhere is less than what we are currently getting.
  - ✓ **Minter made a motion to invest the \$10,623.22 in the 12 month CD based on Hammons recommendation with the \$36,179.72 being tabled until the next Board meeting. Orr seconded the motion. Unanimous, Volpi voted aye. Motion carried.**
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**Other Matters of Interest**

- ✓ Nothing new to report.
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**Trustee  
Business**

**Updates from Board Members**

- There were no updates from the Board members.

**Other Matters of Interest**

- None
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**Public  
Comment**

There was no public comment.

**Adjournment**

The meeting was adjourned at 4:24 pm. The next meeting is scheduled for October 21, 2014 immediately after the Law Library Board meeting.

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**DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD**