

Minutes of the Elko County Library Board

May 20, 2014

Date, Time, and Place

The meeting was called to order on Tuesday, May 20, 2014 at 4:05pm in the meeting room of the Elko County Library with Lane Diedrichsen presiding.

Attendance

Russ Orr, Lane Diedrichsen, Lora Minter, and Wendy McClure-Porter were present. Lynne Volpi and Commissioner Jeff Williams were unable to attend. Library Director Jeanette Hammons was present. Audience: None

Public Comment

There was no public comment.

Minutes

McClure-Porter motioned to approve the April 2014 minutes with a second by Orr. Unanimous, Diedrichsen voted aye. Motion carried.

Claims

Minter motioned to approve the claims from 4/29/14 and 5/13/14 with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion carried.

Operating Report

Hammons reported:

- **Programming**

- *Youth*

- Story Times- 13 events with 560 attendees
- Crafts -2 events with 24
- Spring EGGstravaganza-1 event with 300 attendees

- *Outreach*

- ✓ Story Times-2 events with 89
- ✓ Student Research Groups -3 events with 27

Total 1,000 attendees

- *Adult*

- ✓ VITA-3 days of appointments with 27 individuals having their taxes done during this time.
- ✓ Suicide Prevention-1 event with 16 attendees
- ✓ World Book Night-1event with 5 attendees
- ✓ Meeting Room-25 meetings with 257 attendees

- **Staff**

- ✓ Branch personnel training will take place Thursday, May 22 here in Elko.

- **Facilities**

- ✓ **Orr motioned to close the Elko County Library facility one day for mandatory staff training on a date that meets the vacations already scheduled for staff and accounts for programs already scheduled with a second by McClure-Porter. Unanimous, Diedrichsen voted aye. Motion passes.**

- ✓ Re-carpeting and repainting of Battle Mountain Branch Library took place the week of May 12th. Staff boxed up the materials on Friday, May 9th and
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returned Monday, May 19th. Additional days have been needed to complete the process.

- **Services**
 - ✓ Youth and Adult Services are gearing up for the Summer Reading Program.
 - ✓ Early voting will be taking place at the library starting Saturday, May 23rd.
- **Declaration for the Right to Libraries**
 - ✓ 9 signing events with 865 signatures gathered.
- **Budgets**
 - ✓ FY 2014-2015 Final Budget Hearing took place on Monday, May 19th with a mainly flat budget. The recommended library request was the increase to “Other Contractual” which was necessary due to an increase in the CLAN budget.
- **LSTA Grants**
 - ✓ Links for Cypress Resume is on our homepage. An article is being written to submit to the Elko Daily Free Press.
 - ✓ We have received the Early Literacy Stations and After School Edge Tablets. Plans for deploying the devices and training are in the works.
- **Friends of the Library**
 - ✓ The Friends wanted to thank everyone for the help with the fundraiser this year.
 - ✓ The Friends do not have a final report on Just Desserts but they have indicated that they feel it was successful.
- **Other Matters of Interest**
 - ✓ Hammons is looking into updating the Website. Additional information will be provided at subsequent meetings.
 - ✓ Hammons indicated the amount of work that is necessary in getting the library ready for Just Desserts and setting up the Silent Auction may necessitate the library being closed the entire day on the Saturday of the event.
 - ✓ The library is receiving one Barrick Student this year. This is the first one in many years. Staff is very excited!

**Trustee
Business**

Updates from Board Members

- None

Other Matters of Interest

- None
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**Public
Comment**

There was no public comment.

Adjournment

The meeting was adjourned at 4:27 pm. The next meeting is scheduled for June 17, 2014 immediately after the Law Library Board meeting.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD