Minutes of the Elko County Library Board

August 18, 2015

Date, Time, and Place
The meeting was called to order on Tuesday, August 18, 2015 at 4:04 pm in the meeting room of the Elko County Library with Lane Diedrichsen presiding.

Attendance
Lane Diedrichsen, Laura Oki, Russ Orr, Wendy McClure-Porter (entered at 4:10), Lynne Volpi and Commissioner Cliff Eklund were present. Library Director Jeanette M. Hammons was present. Audience: Carla Loncar

Public Comment
None

Minutes
Orr motioned to approve the July 21, 2015 minutes with a second by Volpi. Unanimous, Oki and Diedrichsen abstained. Motion carried.

Claims
Oki motioned to approve the claims from 8/7/15 and 8/18/15 with a second by Orr. Unanimous, Diedrichsen voted aye. Motion carried.

Operating Report
Programming
Youth
Library Programs:
--14 Story Times: 755 ↑
--1 Toddler Time: 18 ↓
--3 SRP Camps: 54 ↓
--4 SRP Crafts: 91
--1 Tween Book and a Movie Club: 616 ↑
--1 Teen Book Club: 9
--1 Teen Scene: 8 ↑
--5 Game Time Thursdays: 2 checkouts ↓
--1 SRP Picnic: 210 ↑
--1 Geocaching Family Fun Day: 12

Library Outreach:
--5 SRP School Visits (Southside and Grammar #2): 265
Total for June: 35/1,474 ↑
Volunteer Hours: 11 (same)
AWE Early Literacy Usage (4 computers):
--913 sessions ↑
AWE AfterSchool Edge Usage (2 tablets):
--295 sessions ↑
Total for June: 32/1,173 ↓
Volunteer Hours: 37
**AWE Early Literacy Usage** (4 computers):
--619 sessions ↓

**AWE AfterSchool Edge Usage** (2 tablets):
--183 sessions ↓

**Adult**
Visitors-21,424 ↓
Circulation-17,233 ↓
Meeting Room-21/222
Internet Sessions-1,638 ↑

Branch Statistics for June

<table>
<thead>
<tr>
<th>Branch</th>
<th>Total Attendance</th>
<th>Total Circulation</th>
<th>Internet Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Austin</td>
<td>57</td>
<td>136</td>
<td>16</td>
</tr>
<tr>
<td>Battle Mountain</td>
<td>743</td>
<td>1,057</td>
<td>120</td>
</tr>
<tr>
<td>Carlin</td>
<td>239</td>
<td>301</td>
<td>65</td>
</tr>
<tr>
<td>Crescent Valley</td>
<td>54</td>
<td>198</td>
<td>12</td>
</tr>
<tr>
<td>Eureka</td>
<td>225</td>
<td>317</td>
<td>67</td>
</tr>
<tr>
<td>Jackpot</td>
<td>289</td>
<td>110</td>
<td>200</td>
</tr>
<tr>
<td>Wells</td>
<td>519</td>
<td>1,010</td>
<td>174</td>
</tr>
<tr>
<td>West Wendover</td>
<td>436</td>
<td>976</td>
<td>179</td>
</tr>
<tr>
<td>Bookmobile</td>
<td>233</td>
<td>1,133</td>
<td>n/a</td>
</tr>
<tr>
<td>Books Express</td>
<td>n/a</td>
<td>133</td>
<td>n/a</td>
</tr>
<tr>
<td>Extension</td>
<td>n/a</td>
<td>37</td>
<td>n/a</td>
</tr>
<tr>
<td>Tuscarora</td>
<td>33</td>
<td>41</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2,828</strong></td>
<td><strong>5449</strong></td>
<td><strong>833</strong></td>
</tr>
</tbody>
</table>

**Staff**

- Carla Loncar has been with the Elko-Lander-Eureka County Library System for 25+ years. She has provided outstanding service for the West Wendover Branch Library and to the West Wendover community. A presentation of a Certificate of Achievement is to be made and if Laura Oki could provide some additional information!

- We have conducted interviews for Carla’s replacement and a decision will be made when Kassie returns next week.

- Interviews for the janitorial position have been conducted but the young lady backed out 10 minutes prior. Additional applications were received yesterday and interviews will be scheduled for Friday.
Facilities
✓ Elko: The estimate/quote for a new Fire panel came in at just over $27,000. Dave Armuth indicated that it will have to be requested as a capitol project next year. Admin indicated that there is a $25,000 deductible for the insurance.
✓ Weeding and inventorining is being done at all Branches.

Services
Nothing new to report.

Other Matters of Interest
- FY 15 summary report was reviewed.
- Wells Family Resource grant: Selection and ordering of the eBooks is occurring. Titles and materials for the story times are being planned. Dates and themes for the Northern Nevada Literacy Coalition Family Storyteller programs are being selected.
- The evaluation for the Collection Development Grant is being finalized.
- Grant proposals for LSTA and Collection Development are being discussed with staff for submission.

Trustee Business
Updates from Board Members
- Nothing

Other Matters of Interest
- Commissioner Eklund clarified the playing or not playing of games on the library computers...games are not allowed to be played on the library computers.
- He apologized for not turning in his reading log.
- He is on the Nevada Works Board, representing the county, and they are trying to get more federal money into the state that would benefit libraries.

Public Comment
There was no public comment.

Adjournment
The meeting was adjourned at 4:32pm. The next meeting is scheduled for August 18, 2015 immediately after the Law Library Board meeting.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD